LL.M./M.J. Pass/Fail Grading Option Request
MSU College of Law • Office of the Registrar • 648 N. Shaw Lane, Rm. 309, East Lansing, MI 48824
Phone Number: 517-432-6820 • Fax Number: 517-432-6821 • Email: regist@law.msu.edu

Print First & Last Name (Surname): ___________________________________________ PID: ______________________

MSU Email Address: ______________________@msu.edu__ Phone Number: ______________________________________

Semester:   Fall 20_____        Spring 20_____        Summer 20_____

Guidelines for Pass/Fail Grading Option:

1. LL.M./M.J. students may elect no more than one (1) elective offering with a maximum of three (3) credits as Pass/Fail. Students who sign up for more than the maximum credits available under the Pass/Fail option will have the course that exceeds the maximum credits graded.

2. You must receive a grade of “D-” or better in order to receive the grade of “P” (Pass). If you earn a grade of “F” you will receive a grade of “F” (Fail) for the course.

3. LL.M./M.J. students may elect a grade of pass/fail within 5 business days after all grades are released to students.

I hereby **ELECT** the following course(s) as Pass/Fail:

- Course #: _______ Section: _______ Course Name: ____________________________________ Credit(s): ____
- Course #: _______ Section: _______ Course Name: ____________________________________ Credit(s): ____

I hereby **CANCEL** the following course(s) as Pass/Fail:

- Course #: _______ Section: _______ Course Name: ____________________________________ Credit(s): ____
- Course #: _______ Section: _______ Course Name: ____________________________________ Credit(s): ____

This form may be submitted via mail, fax, or email via the contact details listed at the top of this form. I understand that the Registrar’s Office requires at least 24-48 hours to process all requests.

Student Signature: _______________________________________________________ Date: ______________________

Office of Student Affairs Advisor Signature: ______________________________ Date: ______________________

OFFICE USE ONLY: Staff Initials: ______ Date: ______ Updated 5/21/20