Dear Campus Community,

We consider the safety and security of all community members at MSU a top priority. Our police force is world-class. All 87 sworn officers are commissioned as police officers under State law and have credentials which include, at a minimum, a bachelor’s degree. The MSU Police Department has an international reputation for its proactive-based philosophy of policing that strives to strengthen relationships and engage community partners in developing strategies to reduce crime. The MSU Police Department strives to adhere to the highest ethical standards and reflect the diversity of its community members.

MSU Police Department also partners with numerous units and departments on-campus and numerous police jurisdictions off-campus – we believe these relationships are key to crime prevention. Crime prevention also includes all of us, which is why the campus provides community members with consistent messaging about reporting crime, including our “See Something, Say Something” campaign which encourages anyone on campus to contact the police department if they notice suspicious activity (more information can be found on our website, www.police.msu.edu).

Please take the time to review this Annual Security and Fire Safety Report. We publish it each year in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The report includes crime data for the previous three years. It also provides comprehensive information related to safety and security, including policies on security, alcohol and drug use, sexual assault, relationship violence, stalking, crime prevention and reporting crimes.

At MSU, we are all committed to making our campus a safe place in which to live, work and learn. Thank you,

James Dunlap
Chief of Police
Table of Contents
QUICK REFERENCE RESOURCES ........................................................................................................... v
INTRODUCTION ............................................................................................................................................ 2
THE CAMPUS ................................................................................................................................................ 2
CAMPUS SAFETY AND SECURITY ...................................................................................................................... 3
Michigan State University Police Department ................................................................................................. 3
   Uniform Division ...................................................................................................................................... 3
   Support Services Division ....................................................................................................................... 3
   Investigative Division ............................................................................................................................. 4
   Management Services Division ............................................................................................................... 4
   Administrative Unit ............................................................................................................................... 4
Emergencies on Campus .................................................................................................................................... 5
   Emergency Response and Evacuation Procedures .................................................................................... 5
   Testing of Emergency and Evacuation Procedures .................................................................................... 5
   Missing Student Notification Policy ......................................................................................................... 6
   Behavioral Threat Assessment Team ........................................................................................................ 6
Reporting Crimes, Fires, Medical or Other Emergencies .................................................................................. 6
   On-Campus Reporting Of Crimes ............................................................................................................. 6
   Off-Campus Crime and Coordination with Other Law Enforcement Agencies ...................................... 7
Communication about Campus Crimes and Safety ......................................................................................... 7
   Timely Warnings .................................................................................................................................. 9
   Emergency Notifications ......................................................................................................................... 9
   Public Safety Notices ............................................................................................................................. 9
   Daily Crime Log .................................................................................................................................... 9
Safety and Security: Campus Facilities ............................................................................................................ 9
Safety and Security: Residence Halls ................................................................................................................ 10
RELATIONSHIP VIOLENCE AND SEXUAL MISCONDUCT ........................................................................ 10
Relationship Violence and Sexual Misconduct Policy .................................................................................. 10
   Immediate Considerations for Victims .................................................................................................... 11
   Sexual Assault ...................................................................................................................................... 11
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relationship Violence / Stalking</td>
<td>11</td>
</tr>
<tr>
<td>Reporting</td>
<td>12</td>
</tr>
<tr>
<td>Interim Action for Victims and Orders of Protection and No-Contact</td>
<td>12</td>
</tr>
<tr>
<td>Interim measures</td>
<td>12</td>
</tr>
<tr>
<td>Orders of Protection and No-Contact</td>
<td>12</td>
</tr>
<tr>
<td>Investigations</td>
<td>13</td>
</tr>
<tr>
<td>DISCIPLINARY ACTION</td>
<td>13</td>
</tr>
<tr>
<td>Disciplinary Proceedings</td>
<td>13</td>
</tr>
<tr>
<td>Possible Sanctions</td>
<td>14</td>
</tr>
<tr>
<td>Confidentiality</td>
<td>15</td>
</tr>
<tr>
<td>Investigations – confidentiality</td>
<td>15</td>
</tr>
<tr>
<td>Public Reporting – confidentiality</td>
<td>15</td>
</tr>
<tr>
<td>Interim Measures – confidentiality</td>
<td>15</td>
</tr>
<tr>
<td>Written Notification – Victim</td>
<td>15</td>
</tr>
<tr>
<td>Parties in an Investigation</td>
<td>16</td>
</tr>
<tr>
<td>Awareness and Prevention</td>
<td>16</td>
</tr>
<tr>
<td>Educational Programs</td>
<td>16</td>
</tr>
<tr>
<td>Resources</td>
<td>16</td>
</tr>
<tr>
<td>MSU DRUG AND ALCOHOL POLICY</td>
<td>18</td>
</tr>
<tr>
<td>Alcohol and Other Drug Resources</td>
<td>18</td>
</tr>
<tr>
<td>Health Risks and Medical Consequences of Alcohol and Drug Abuse</td>
<td>20</td>
</tr>
<tr>
<td>Federal and State Penalties for Drug Sale and Possession</td>
<td>21</td>
</tr>
<tr>
<td>Suspension of Financial Aid Eligibility for Drug Related Offenses</td>
<td>24</td>
</tr>
<tr>
<td>East Lansing Ordinances, Alcohol</td>
<td>24</td>
</tr>
<tr>
<td>THE LAW AND MSU POLICIES</td>
<td>25</td>
</tr>
<tr>
<td>CRIME INFORMATION AND STATISTICS</td>
<td>25</td>
</tr>
<tr>
<td>Campus Sex Crimes Prevention Act</td>
<td>25</td>
</tr>
<tr>
<td>CHARTS OF CRIME STATISTICS</td>
<td>25</td>
</tr>
<tr>
<td>FIRE SAFETY INFORMATION AND STATISTICS</td>
<td>28</td>
</tr>
<tr>
<td>Fire Statistics and Fire Log</td>
<td>28</td>
</tr>
</tbody>
</table>
Fire Safety Systems.................................................................................................................................34
Fire Safety Education and Training ............................................................................................................37
Programs ..................................................................................................................................................37
    Fire Drills...........................................................................................................................................37
    Evacuation Procedures and Guidelines..............................................................................................37
    Fire Safety Violations and Prohibitions...............................................................................................38
    Reporting Fire Safety Information.....................................................................................................39
Plans for Future Improvements in Fire Safety........................................................................................39
**QUICK REFERENCE RESOURCES**

If you need to report a fire, medical, or other emergency, on or off campus in the Greater Lansing area, DIAL 911.

In the event of a fire, first-response fire-fighting service is provided through the East Lansing Fire Department's 24-hour full-service fire station on campus. All buildings on campus have fire alarm systems and accessible fire extinguishers; many have smoke detection and automatic sprinkler systems. In addition, fire drills are conducted on a regular basis.

For non-emergency fire inquiries, you should contact the fire department serving your area.

**Greater Lansing area:**
MSU Campus (East Lansing Fire Department)  
..................................................(517) 337-7512
East Lansing Fire Department ...........(517) 332-1956
Lansing Fire Department ................(517) 483-4200
Meridian Township Fire Department ....(517) 272-6026

For medical emergencies, clinics and local hospitals provide professional help to the MSU community, guests, and visitors. The East Lansing Fire Department operates a full paramedic rescue unit 24 hours a day from the campus station. Paramedic services are available during athletic and other special events.

**Greater Lansing area:**
Sparrow Hospital Emergency  
Main Campus.........................(517) 364-4149
Saint Lawrence Campus ..........(517) 364-1000
McLaren Greater Lansing Emergency  
Greenlawn Campus...............(517) 975-6000
INTRODUCTION

Safety is an important issue for the Michigan State University College of Law (MSU Law) community. Each member of the campus community - students, faculty, and staff - should take an active role in preventing and reporting incidents that jeopardize safety on and around campus. Please review this information carefully.

Michigan State University College of Law, in compliance with the Jeanne Clery Disclosure of Campus Security Policy & Campus Crime Statistics Act and the Higher Education Opportunity Act (“Clery Act”), has published this document to provide its students and employees with an overview of MSU Law’s security and safety resources, policies, and procedures. Most of these security and safety resources, policies, and procedures have been adopted from and are identical to those of Michigan State University (MSU) on whose campus MSU Law resides. A hard copy of this document may be obtained by contacting the Human Resources Office at (517) 432-6819, or email hr-operations@law.msu.edu. MSU Law also reports the annual crime and fire statistics contained in this report to the U.S. Department of Education. A searchable database containing those statistics can be found at http://ope.ed.gov/campussafety/.

This document contains general information about the campus, police and public safety resources, reporting crimes, coordination between law enforcement agencies, fire and medical emergencies, crime and fire prevention, victim support services, the law and MSU Law policies, campus facilities, residence hall security, crime statistics, fire statistics, the crime and fire log, the MSU Relationship Violence and Sexual Misconduct Policy, and the MSU Drug and Alcohol Policy. It also contains information about alcohol and other drug health risks, drug and alcohol laws and penalties, and campus alcohol and other drug education and counseling resources.

Campus crime statistics included in this report are gathered from a variety of sources, including campus and local law enforcement agencies and campus officials with significant responsibility for student and campus activities, referred to as Campus Security Authorities (CSA’s). The MSU Law Clery Coordinator, Teresa Eldred, prepares the report. Her contact information is:

Teresa Eldred
MSU Law Human Resources Manager
648 N. Shaw Lane, Room 404
East Lansing, MI 48824
hr-operations@law.msu.edu

Michigan State University established a Clery Compliance Committee in 2015, chaired by the Clery Coordinator, to coordinate an effective response to Clery Act obligations. This group is made up of representatives from: Student Life, Office of Institutional Equity, Office of the General Counsel, Athletics, International Studies and Programs, Residence Education and Hospitality Services, MSU Police Department, Provost’s Office, Human Resources and Land Management. The committee receives training and meets to ensure compliance is cohesive and coordinated. Specifically, the committee reviews policies and procedures related to Clery, statistics, the Annual Security and Fire Safety report drafts, and discusses ways to improve these various components of Clery compliance. A steering committee comprising representatives from Residential Education and Housing Services, Student Life, MSU Police Department and Office of General Counsel meets monthly to discuss specific Clery-related issues. MSU Law relies on the recommendations of this committee.

THE CAMPUS

Michigan State University College of Law is a private institution of higher learning exclusively devoted to professional education in law. Founded in 1891 as the Detroit Law, it was the first law school in Detroit, and is one of the oldest continuously operating independent law schools in the United States.

The Detroit Law affiliated with Michigan State University in 1995. The public-private partnership between MSU Law and Michigan State University is fairly distinctive in modern legal education. MSU Law is an independent law college academically integrated with a powerhouse public university. MSU Law’s affiliation with Michigan State University makes it possible for law students to pursue both a law degree and another advanced degree at the same time.

The curriculum consists of a J.D. program that includes 9 dual degrees and 14 focus areas that have 3 certificate programs, 3 LL.M., and 4 M.J. degree programs taught by approximately 53 faculty. For the 2016 fall semester, 898 students were enrolled; 455 women and 443 men.

Michigan State University, a pioneer land-grant institution, was founded in 1855. The East Lansing campus is part of a metropolitan area with a total population of approximately 467,321. The curriculum includes more than 200 programs of undergraduate and graduate studies in 17 degree-granting colleges taught by approximately 5,542 faculty and academic staff and 1,322 graduate assistants. Approximately 6,974 nonacademic employees support the instructional, research and public service activities of MSU as well.

For the 2016 fall semester, 50,344 students were enrolled: 39,090 undergraduates (19,778 women and 19,312 men), 8,711 graduate students, and 2,543 in professional programs.

The property holdings of MSU at East Lansing total approximately 5,200 acres. Of this total, 2,100 acres are in existing or planned campus development; the remaining
acres are devoted to experimental farms, outlying research facilities, and more than 700 acres of protected natural areas. There are 545 structures on the contiguous campus, 27 miles of MSU-owned two-lane equivalent roadways, and 114 miles of sidewalks.

The policies and procedures presented in this annual report are applicable to the East Lansing campus only.

**CAMPUS SAFETY AND SECURITY**

**Michigan State University Police Department**

The MSU Police Department was established in 1928. It currently has 116 full-time employees; 87 are positions for police officers. Pursuant to Michigan Public Act 120 of 1990 and MSU Ordinances 4.0 and 5.0, the MSU Police Department has law enforcement authority over all property governed by the MSU Board of Trustees.

The duties of MSU Police Department employees include police and investigative services, access control, emergency management, fire safety, parking services, special events management, and traffic engineering on campus. The Police Department also provides coordinated communication to all areas of the campus in the event of natural disasters or criminal activity that may endanger students and staff, and conducts educational programs on crime reporting and safety.

The MSU Police Department maintains a cooperative relationship with other local, county, and state police agencies. This cooperation includes multi-jurisdictional investigations of alleged crimes, special events coordination, and joint training programs. An Ingham County Mutual Police Assistance Agreement among MSU and the County of Ingham, the Cities of Lansing, East Lansing, Williamston, Leslie, and Mason, the Village of Stockbridge, Lansing Charter Township, and the Charter Township of Meridian permits the respective parties’ police officers to provide supplemental police protection to each other in the event of an emergent need or a special police need of a magnitude beyond the capabilities of a single police department.

**Uniform Division**

**Patrol Unit**

The Patrol Division provides police services 24 hours a day, and investigates all criminal incidents occurring on property owned by MSU or governed by the Michigan State University Board of Trustees.

Officers in the Uniform Patrol Division are trained in numerous specialized areas, including traffic enforcement; field training; bicycle patrol; motorcycle patrol; canines capable of explosive and narcotics detection; accident investigation and reconstruction; firearms training; and alcohol enforcement.

**Community Team Policing**

The MSU Police Department is committed to providing enhanced service to the community by its commitment to Community Team Policing. Community Team Policing builds and expands upon the community policing philosophy the Department adopted in 1987. The Community Police Teams utilize a proactive approach to collaborate with the MSU community to focus on community outreach and crime reduction.

Furthermore, Community Police Teams strive to reduce crime in their areas by conducting sexual assault and personal safety seminars aimed at risk avoidance and crime prevention. These are held regularly in the residence halls. Members are also responsible for coordinating seminars for the MSU community on the topic of recognizing and preventing violence in the community and active violence response. Either type of seminar may be requested by groups at any time by contacting the MSU Police at (517) 355-2221.

MSU Police Department members speak at every Freshman Academic and Parent Orientation Program, where information about personal and property safety, crime awareness, emergency procedures, and police resources is discussed. This safety information is also made available to students via the MSU Police Department’s web page at www.police.msu.edu.

**Support Services Division**

The Support Services Division oversees Emergency Management, Special Events, Fire Marshal, and specialized assignments at the Facility for Rare Isotope Beams and Broad Art Museum, and works collaboratively with security professionals at the Secchia Center.

**Emergency Management Unit**

The Emergency Management Unit within the Support Services Division is responsible for MSU’s entire plan for disaster response, including the Emergency Operations Plan. This Plan provides a comprehensive set of guidelines for directing resources before, during, and after campus emergencies and disasters. The Unit is very proactive in training and exercising all police officers and the community for emergency preparedness, response, and recovery. Training and exercising also includes preparing first responders, MSU units, and coordinating with units of local, state, and federal government.

**Special Events Unit**

The Special Events Unit within the Support Services Division coordinates and assists with planning for any special event on campus that involves resources from the Police Department. On a yearly basis, the unit handles over 1,300 special events. Special events may be anything from a major sporting competition or concert to assisting with parking needs.
**Investigative Division**

The Investigative Division includes detectives, a crime and intelligence analyst and a communications and digital strategist. Detectives have varying areas of responsibility such as investigations, behavioral threat assessments, crime scenes, digital forensics, addressing cybercrime, communicating with the courts and prosecutor’s offices, maintaining the evidence room, analyzing crime data, and providing dignitary service support. Detectives who are assigned follow-up investigations on criminal complaints contact the complainant, interview witnesses, gather evidence, and identify and interview suspects. The division submits cases for review to the appropriate authorities for prosecution.

**Digital Forensics and Cyber Crime Unit**

The Digital Forensics & Cyber Crime Unit conducts investigations involving computers, cellular phones, mobile devices, networks, servers, social networking sites, internet service providers, and other forms of digital media. Digital Media can be used as a tool to commit a crime or contain evidence of crimes that are investigated every day. Those serving in the unit receive specialized computer and mobile device forensic investigation training. In addition, the Michigan State University Police Department currently has one detective assigned to the FBI Cyber Crime Task Force. This detective has advanced training in network security and works closely with the Michigan State University’s IT Services Security division.

**Special Victims Unit**

The Special Victims Unit (SVU) is dedicated to the investigation of sex crimes, relationship violence, stalking and harassment, child abuse, vulnerable adult abuse, and missing persons, and relationship violence and sexual misconduct mandatory reports. The SVU utilizes a victim-centered approach, which focuses on the needs and concerns of a victim to prevent re-traumatization and ensure victims experience compassion and sensitivity. The SVU is committed to treating all survivors with courtesy, dignity, understanding, and professionalism. Members of the SVU have received specialized training in trauma-informed interviewing, including the neurobiology of trauma. By understanding how trauma affects victims, officers can provide an experience that is not re-traumatizing and supports victims’ healing and recovery. SVU members also participate in community outreach and training with the MSU community.

**Behavioral Threat Assessment Unit**

The Behavioral Threat Assessment Unit is comprised of officers and detectives who respond to students, employees, or others on campus who have engaged in behavior indicating a possible threat of harm to self or other members of the community.

**Crime and Intelligence Analyst**

The Crime and Intelligence Analyst applies the analytical intelligence process (collection, evaluation, analysis, report, and dissemination) to provide detailed, proactive research and analysis of data and intelligence information. All reports from the agency, and additional reports provided by surrounding agencies are reviewed by the Crime and Intelligence Analyst and compiled into a weekly briefing report to assist in detecting crime trends, crime groups, and other criminal activity on campus and in the local area. This position analyzes data from all sources to create criminal activity and intelligence products and makes accompanying recommendations to improve the efficiency, effectiveness, and quality of police activity and response.

**Communications and Digital Strategist**

The Communications and Digital Strategist oversees the internal and external communications and develops branding initiatives for the MSU Police Department. This includes assisting the department’s Public Information Officer with media inquiries, managing the department’s social media accounts, and serving as the liaison between the department and MSU’s Communications & Brand Strategy.

**Administrative Services Division**

**Training**

MSU Police officers receive over 60 hours of in-service training each year. In-service training is directed toward the special needs of MSU and includes crime prevention and security surveys, domestic assault and work-place violence training, diversity education, computer forensic investigation, crime scene investigation and evidence collection, accident reconstruction, hazardous material awareness and response, K-9 handling, bike and motorcycle patrol, and similar law enforcement functions. Every officer is trained to provide emergency first aid and CPR.

**Personnel**

The Personnel Unit is responsible for the recruitment and hiring of new police employees. It is also responsible for Internal Affairs and serves as a police liaison to the MSU Police Civilian Oversight Committee.

**Inclusion and Anti-Bias Unit**

The Inclusion and Anti-Bias Unit was created as part of MSU’s proactive efforts related to concerns associated with bias within the campus community.

**Management Services Division**

The Management Services Division houses the Parking, Access Control, Business, Records, and Technology Units. It handles all parking and business-related functions.
Parking Unit
This includes the vehicle office, which maintains the faculty, staff, and student vehicle registrations, as well as parking services, including parking enforcement, impounds, and visitor parking.

Business Unit
The Business Unit oversees the Department’s budgets, accounting, and payroll.

Access Control Unit
The Access Control Unit is responsible for physical security, access control, and alarm monitoring for various buildings on campus.

Records Unit
The Records Unit is responsible for maintaining and dispersing police records.

Emergencies on Campus

Emergency Response and Evacuation Procedures
Michigan State University is dedicated to providing a safe and secure environment for students, faculty, staff, visitors, and guests. The MSU Police Department maintains comprehensive information about MSU’s emergency management resources, including active violence situations, on its website at www.police.msu.edu.

All members of the MSU community are notified on an annual basis that they are required to report to the MSU Police any situation or incident on campus that involves a significant emergency or dangerous situation that may pose an immediate or ongoing threat to the health or safety of students and/or employees on campus. The MSU Police are responsible for responding to, and summoning the necessary resources to mitigate, investigate, and document any event that may cause a significant emergency or dangerous situation. Individuals at all MSU campuses are advised to report emergency or dangerous situations to the local police department.

The MSU Police have established the Emergency Operations Plan (EOP), which describes MSU’s emergency management organization, policies, and response guidelines for the campus. The EOP is based on the National Incident Management System and National Response Framework. The plan sets forth a systematic approach for managing emergencies or dangerous situations that threaten the health and safety of the campus community or disrupt its programs or activities. In addition, MSU Police have established other plans to support managing emergencies that include: a Disaster Recovery Plan, Continuity of Government Plan and various Continuity of Operations plans for key units.

The MSU Chief of Police, or designee, serves as the Emergency Management Coordinator and is responsible for directing the emergency management efforts. The EOP identifies other departments, units, and individuals responsible for providing emergency response and critical support services, and describes their respective roles and responsibilities.

The EOP and associated plans describe the process the MSU Police use to confirm that there is a significant emergency or dangerous situation. The Emergency Management Coordinator assesses the danger and potential threat the event may pose to the safety of the campus community and determines the appropriate course of action in light of the specific circumstances.

Michigan State University has Emergency Action Teams and plans for each building on campus. Each team receives extensive training on how to implement the evacuation, seek shelter, and secure-in-place plans for its building. Evacuation, seeking shelter, and secure-in-place plans and procedures are available at www.police.msu.edu.

Testing of Emergency and Evacuation Procedures
Evacuation and sheltering drills and exercises are conducted annually in academic buildings in or near the month of May. Secure-in-place plans are demonstrated and discussed in all training sessions for Emergency Action Teams and drills to test those plans are offered to building occupants. The residence halls conduct a minimum of eight evacuation and sheltering drills between the months of September and April each academic year. All drills are announced in advance to allow for the safety of those involved. On occasion, unannounced drills occur due to unanticipated activation of the evacuation alarm systems.

The purpose of evacuation, secure-in-place, and sheltering drills is to prepare building occupants for an organized response in case of an emergency. During each drill, occupants practice drill procedures and familiarize themselves with the location of emergency exits and the sound of alarms. This process also provides MSU an opportunity to test the operation of fire and life safety system components in the buildings. The MSU Police Support Services Division conducts follow-through activities designed for assessment and evaluation of emergency evacuation, secure-in-place, and sheltering plans and capabilities.

The MSU Police Support Services Division maintains records of drills, documenting the date, time, and description of the exercise, as well as whether it was announced or unannounced. These records are available by request.
**Missing Student Notification Policy**

In compliance with the Higher Education Opportunity Act, the MSU has established a Missing Student Notification Policy that describes the formal notification procedures to be followed when a student residing in on-campus housing has been reported missing for more than 24 hours. The Missing Student Notification Policy is available at [https://reg.msu.edu/read/pdf/MissingStudentPolicy.pdf](https://reg.msu.edu/read/pdf/MissingStudentPolicy.pdf).

At the time of registration, all students are requested to provide the Office of the Registrar with the name and contact information of a personal emergency contact person(s). This information is maintained in a Personal Emergency Contact System and is designated as confidential. Only authorized campus officials, including the Director of Residence Education and Housing Services and officers in the MSU Police Department, are provided this information in furtherance of the missing student investigation. MSU encourages all students to provide personal emergency contact information.

Incidents of missing students at MSU should be reported immediately to the MSU Police Department at (517) 355-2221. Upon receipt of a report of a missing student who resides in on-campus housing, the MSU Police contact the Director of Residence Education and Housing Services and initiate an investigation. If the MSU Police determine that a student has been missing for more than 24 hours and has not returned to campus, the MSU Police will contact, within 24 hours of the official determination, the person(s) the student designated in the Personal Emergency Contact System. If the missing student is under 18 years of age and not emancipated, the student’s custodial parent or legal guardian is also contacted. Information that a student has been determined to be missing will be forwarded to other local law enforcement agencies with jurisdiction in the area.

The MSU Police Department actively investigates all reports of students missing from campus. The investigation is conducted pursuant to established policies and procedures of the MSU Police Department.

**Behavioral Threat Assessment Team**

Michigan State University formed a collaborative multi-disciplinary team, led by the MSU Police Department, which provides a coordinated response to reports of students, employees, or others on campus who have engaged in behavior indicating a possible threat of harm to self or other members of the community. The Behavioral Threat Assessment Team (BTAT) meets regularly to assess the likelihood of risk and identify action that can be taken to potentially mitigate the risk. It is comprised of representatives of the following offices: MSU Police Department, Counseling Center, MSU Physician, Student Health Services, Student Affairs and Services, Residence Education and Housing Services, ADA Coordinator, Dean of Graduate School / Dean of Undergraduate Education, and Human Resources. BTAT’s website, btat.msu.edu, includes an online referral form by which any member of the MSU community can refer an issue of concern to the team for review.

**Reporting Crimes, Fires, Medical or Other Emergencies**

If you are a victim of a crime or a witness to one, or if you need to report a fire, medical, or other emergency, on or off campus in the Greater Lansing or in any of the jurisdictions in which MSU has campuses, DIAL 911.

MSU community members who become aware of criminal activity that represents a threat to students, employees, or campus visitors must report the criminal activity to the MSU Police immediately so that the MSU may issue a warning to the campus community.

In a non-emergency situation, you should report suspicious people or activities, traffic accidents, or potential violations of law to the police agency serving the location where the activity occurs.

MSU Police................................. (517) 355-2221
East Lansing Police.................... (517) 351-4220
Lansing Police........................... (517) 483-4600
Meridian Township Police ............ (517) 332-6526

In the event of a fire, first-response fire suppression service is provided through the East Lansing Fire Department's 24-hour full-service fire station on campus. All buildings on campus have fire alarm systems and accessible fire extinguishers; many have smoke detection and automatic sprinkler systems. In addition, fire drills are conducted on a regular basis.

For non-emergency fire inquiries, you should contact the fire department serving your area.

MSU Campus (East Lansing Fire Department) ................................................................. (517) 351-4220
East Lansing Fire Department...... (517) 351-4220
Lansing Fire Department.......... (517) 483-4200
Meridian Township Fire Department. (517) 349-1742

For medical emergencies, clinics and local hospitals provide professional help to the MSU community, guests, and visitors. The East Lansing Fire Department operates a full paramedic rescue unit 24 hours a day from the campus station. Paramedic services are available during athletic and other special events.

Sparrow Hospital Emergency
Main Campus......................... (517) 364-4120
Saint Lawrence Campus ...... (517) 364-7000
McLaren Greater Lansing Emergency
Greenlawn Campus............. (517) 975-7529

**On-Campus Reporting Of Crimes**

Anyone who becomes aware of an on-campus crime should report it to the MSU Police. Crimes committed by MSU
Law students may also be violations of MSU or MSU Law regulations governing student conduct and may be reported to the Office of Student Engagement at (517) 432-6806.

To make it as convenient as possible for students, employees, and guests to report criminal incidents or other emergencies, MSU has an enhanced 911 system for all campus telephones. This system displays the caller's number and location to the police dispatcher. In addition, over 171 "Green Light" emergency telephones are located throughout the East Lansing campus. These telephones ring directly to the Ingham County 911 dispatch center. In addition to providing voice contact, these devices pinpoint the location of the call.

This Report includes statistics on the following crimes that have been reported to the MSU Police: murder, non-negligent manslaughter, manslaughter by negligence, rape, fondling, incest, statutory rape, robbery, aggravated assault, burglary, motor vehicle theft, arson, arrests for liquor, drug, and illegal weapons possession, domestic violence, dating violence, stalking, and hate crimes. The list of crimes that must be reported as hate crimes include the aforementioned offenses, as well as crimes of larceny-theft, simple assault, intimidation, destruction, damage, or vandalism of property that was motivated by the offender’s bias against race, gender, religion, sexual orientation, ethnicity, national origin, gender identity, or disability.

This Report also includes statistics regarding those crimes that have been reported to campus officials with significant responsibility for student and campus activities – Campus Security Authorities (CSA’s). Those campus officials include, but are not limited to:

**MSU College of Law** - faculty advisors to registered student organizations and the Associate Dean for Student Affairs.

**MSU** - faculty advisors to registered student organizations, resident advisors, head coaches of Intercollegiate Athletics, Director of Intercollegiate Athletics Teams, Director of Residence Education and Housing Services, Director of Student Life, Associate Director of Student Life - Student Conduct and Conflict Resolution, Assistant Director of Student Life - Greek Affairs, Assistant Director of Student Life – Student Government Advising, Assistant Director of Student Life – Student Activities, Director of Office for Education Abroad, Vice President for Student Affairs and Services, Secchia Center Security Manager, Associate Director of the Broad School Executive MBA Program at the MSU Management Education Center, Associate Dean, College of Osteopathic Medicine – Detroit, Associate Dean, College of Osteopathic Medicine – Macomb and Executive Director of MSU in Dubai.

Michigan State University and MSU Law do not have a voluntary, confidential reporting system for annual crime statistics.

### Off-Campus Crime and Coordination with Other Law Enforcement Agencies

Michigan State University and MSU Law do not formally monitor or record criminal activity by students at off-campus locations. The MSU Police, however, work closely with the City of East Lansing on issues concerning off-campus groups such as fraternities, sororities, and cooperative living units. The MSU Police Department has Memorandums of Understanding (MOU’s) with neighboring police departments. The MOU’s accomplish a number of things including building on the previous collaborations to provide services to, in particular, victims of sexual and relationship violence. The MOU’s memorialize the ongoing practice of agreeing to share information with the MSU Police Department about crimes that may pose a serious threat to the health and safety of the MSU campus community in order to facilitate the issuance of timely warnings and emergency notifications.

The MSU Police Department monitors local, state, national, and international concerns that may affect the campus. The MSU Police have two personnel assigned to work with the FBI as members of the Joint Terrorism Task Force initiative, and they work closely with the Michigan Intelligence Operations (Fusion) Center in obtaining timely intelligence. The MSU Police also have one detective assigned to the FBI Cyber Terrorism Task Force who also works on intelligence related to cyber and technology threats.

In cases of misconduct and criminal acts in East Lansing, victims are urged to contact the East Lansing Police or other community agencies to help resolve disputes.

### Communication about Campus Crimes and Safety

In the event of an emergency, the MSU Police Department is responsible for developing and distributing emergency messages of potentially dangerous situations on or near the MSU campus. Distributed through the MSU Alert system, emergency messages inform subscribers about incidents that may pose an ongoing threat and provide direction and information to prevent similar crimes and promote safety.

MSU has a variety of ways of disseminating emergency information to the community if a threat or emergency occurs. The notification systems include the following:

- **Public Media**
  - Local radio and television stations are notified of any disasters or emergencies occurring on the MSU campus. WKAR, the public broadcasting station in East Lansing, serves as the primary contact for the Emergency Broadcast Network.
  - The MSU Office of Communications and Brand Strategy coordinates connections
with all major media outlets to provide emergency notifications.
  - Includes Residential and Hospitality Services systems.

- MSU Web Site
  - The MSU Communications and Brand Strategy Office can activate a website with pertinent information and instructions in the event of a disaster or emergency. MSU conducts several emergency response exercises each year and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of MSU.

- Desktop Alerting Software
  - Emergency messages can be sent to your computer desktop by downloading a free application from alert.msu.edu. When an emergency message is launched, the application will pop up on your desktop notifying you about the alert message.

- Building Evacuation Alarms
  - Every campus building has an evacuation alarm. Newer systems are also equipped with a voice PA system by which instructions may be given.

- CodeBlue Speaker Systems
  - CodeBlue speakers are located in each residence hall and on GreenLight phone kiosks across campus. They provide audible messages to the community and provide directions to follow.

- Police Vehicle Public Address
  - MSU Police patrol cars are equipped with public address systems that can be used to give emergency action instructions.

- Mass Calling and Notification
  - The MSU Alert system allows authorized personnel to send a recorded voice message, e-mail, and/or text message simultaneously from a remote site. The messages contain important information about the emergency and are recorded upon the MSU Police learning of the event. Employees and students automatically receive the messages through their most current email and cell phone on file. MSU also has an option for visitors to campus to sign up to receive the messages. Visitors may provide phone numbers and e-mail addresses to the system by visiting http://alert.msu.edu and logging in using their MSU Net ID. When the system is activated, one or more of the following alerts are sent, depending on the contact information the recipient has provided.

- Phone Call
  - Individuals who have provided their phone numbers and/or who have a phone number registered with MSU are called and a prerecorded voice message is played.

- E-Mail
  - An e-mail about a disaster or emergency is sent to all individuals who have provided e-mail addresses or who are registered within the MSU systems. MSU email addresses (@msu.edu) are already imported into the system. The message is sent from “MSU Alert [alert@msu.edu].”

- SMS Text Message
  - Individuals who have provided cell phone numbers are sent a text message about the alert.

- Facebook and Twitter
  - The system can disseminate information using the department’s Facebook and Twitter accounts to post information about actions to take or information that is critical. You can follow the MSU Police Department on Facebook and Twitter at @msupolice.

- RSS Feeds and Desktop Alerting
  - Entities that receive RSS feeds from MSU and those that have downloaded the desktop alerting software from http://alert.msu.edu will receive a message for display.

- Outdoor Speakers and Warning Sirens
  - Eight outdoor speakers can make public address announcements, and/or a warning siren are strategically placed on the MSU campus to sound in the event of an emergency. That includes a tornado or severe weather warning using sirens. The sirens and audible speaker
announcements are tested on the first Saturday of every month at 1:00 P.M.

Timely Warnings

The MSU Chief of Police or designee is responsible for determining whether criminal activity reported to the MSU Police or other campus security authorities warrants the issuance of a timely warning to the campus community. When the MSU Police Department determines that there may be a serious or continuing threat to the health or safety of on-campus students, employees, or visitors, it will provide a timely warning campus-wide in a manner that is intended to enable campus community members to protect themselves and aid in the prevention of similar crimes. Timely warnings are issued only in the event that a Clery reportable crime occurs on University-owned or controlled property.

The particular method of communication by which the timely warning is provided varies depending on the specific circumstances of the crime and the potential threat to safety. Timely warnings may be issued by mass text message and/or e-mail sent to students, faculty, and staff informing them of the crime. An announcement of the crime may be posted on the MSU Police website at www.police.msu.edu. Michigan State University may also make formal press releases to various media outlets in the surrounding area. Depending on the incident, particularly in situations that pose an immediate threat to the community, the MSU Police will coordinate with the Office of Communications and Brand Strategy to post a notice on the MSU website at www.msu.edu.

Emergency Notifications

Emergency Notifications are issued when a significant emergency or dangerous situation (e.g., tornado/severe weather warning, chemical spill, fire, active shooter, gas leak, or terrorist incident) is currently occurring on or imminently threatening the campus, and the Chief of Police or designee has determined that the issuance of the notification is warranted.

The warning is different than a Timely Warning in that it is not limited to Clery crimes or Clery geography and it may be targeted to certain segments of campus. The possible modes of communication are the same as those employed in a Timely Warning situation.

Public Safety Notices

Public Safety Notices are issued when neither a Timely Warning nor an Emergency Notification is warranted, but the MSU Police Department nevertheless believes that it has important public safety information that should be made available to the campus community. Examples of instances when a Public Safety Notice could be issued include: providing general crime prevention information, a request for public assistance in solving a crime, or distributing specific safety information in a situation that does not reach the threshold for a Timely Warning or an Emergency Notification.

Daily Crime Log

MSU Police Department maintains a daily log of crimes (and fires) that occur on campus. The log is accessible to the public and can be accessed at: http://police.msu.edu/news/clery-crime-fire-log/. It contains the most recent 60 days’ worth of reports of crimes (and fires). Each crime is posted within two business days of the report. Each entry in the log contains the nature, date, time, and general location of each crime and the disposition of the complaint, if known.

Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

Safety and Security: Campus Facilities

Michigan State University facilities are well maintained and their security is given regular attention. Many cultural and athletic events held in MSU facilities are open to the public. Other facilities, such as the bookstore, library, and residence hall convenience stores, are also open to the public. Access to academic and administrative facilities on campus is generally limited to students, employees, and visitors who are present to conduct MSU business.

Administrative buildings are generally open from 8:00 a.m. until 5:00 p.m., Monday through Friday, and academic buildings are generally open from 7:00 a.m. until 11:00 p.m. Academic buildings are scheduled to be open on weekends only as needed. Building access hours are posted on each facility. Access to individual classrooms, laboratories, and programs is limited to those enrolled. Access to MSU residence halls is limited to residents and their invited guests, as explained on signs posted on the doors and elsewhere in the living areas.

Landscaping and outside lighting on campus is designed for pedestrian safety and security. Sidewalks are designed to provide well-traveled, lighted routes from parking areas to buildings and from building to building. Landscape personnel trim shrubs from sidewalks, walkways, and building entrances to enhance lighting and visibility.

Campus walkways are inspected regularly to ensure adequate lighting and replacement of burned-out lights. The "Green Light" Emergency Telephone System follows major walkways. Maps showing the walkways and emergency telephones are available on the MSU Police web page (www.police.msu.edu), at the MSU Police Department, 1120 Red Cedar Road, East Lansing, Michigan 48824, or by calling (517) 355-2221.
Safety and Security: Residence Halls

All living areas in the residence halls are locked and can be accessed only by residents using an identification card. Public spaces in undergraduate residence halls, including classrooms and dining halls, are locked by midnight each night.

In halls with a traditional Service Center model, residents entering after closing hours must show a valid hall ID card. Guests who do not live in the hall must show a picture ID and must be accompanied by a resident of the building at all times. Each resident is limited to three guests. The residents agree to comply with these procedures and not to admit unauthorized people into the halls.

In halls with a centralized Service Center model, residents entering after closing hours must scan their MSU ID on designated doors through the use of electronic key access. Guests must be escorted in and must be accompanied by a resident of the building at all times. Each resident is limited to three guests. The residents agree to comply with these procedures and not to admit unauthorized people into the halls.

RELATIONSHIP VIOLENCE AND SEXUAL MISCONDUCT

MSU prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking. Under Michigan law, these crimes are defined as follows:

- **Stalking** is a willful course of conduct involving repeated or continuing harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested and that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.
- **Domestic violence** is defined as an assault or assault and battery of: 1) a current or former spouse, 2) an individual with whom the assailant has or has had a dating relationship, 3) an individual with whom the assailant has had a child in common, or 4) a resident or former resident of the assailant’s household.
  - “Dating relationship” means frequent, intimate associations primarily characterized by the expectation of affectional involvement. This term does not include a casual relationship or an ordinary fraternization between 2 individuals in a business or social context.
  - **Dating Violence** is a form of domestic violence under Michigan law.

- **Michigan criminal laws regarding sexual assault** are separated into four degrees of criminal sexual conduct. For each of those criminal offenses, the following definitions apply:
  - "Sexual contact" includes the intentional touching of the victim's or actor's intimate parts or the intentional touching of the clothing covering the immediate area of the victim's or actor's intimate parts, if that intentional touching can reasonably be construed as being for the purpose of sexual arousal or gratification, done for a sexual purpose, or in a sexual manner for: (i) revenge, (ii) to inflict humiliation, or (iii) out of anger.
  - “Sexual penetration” means sexual intercourse, cunnilingus, fellatio, anal intercourse, or any other intrusion, however slight, of any part of a person's body or of any object into the genital or anal openings of another person's body, but emission of semen is not required.

- Consent is not defined by Michigan law.

The University encourages all witnesses of relationship violence or sexual misconduct to engage in bystander intervention when safe to do so. As explained on the www.notalone.gov website, “the bystander role includes interrupting situations that could lead to assault before it happens or during an incident; speaking out against social norms that support sexual assault, domestic violence, dating violence, and stalking; and having skills to be an effective and supportive ally to survivors.”

Relationship Violence and Sexual Misconduct Policy

The MSU Relationship Violence and Sexual Misconduct (MSU RVSM) Policy1 https://www.hr.msu.edu/policies-procedures/university-wide/RVSM_Policy.html applies to all members of the MSU community - faculty, staff, and students – and applies to all types of RVSM, including same sex RVSM. The policy defines prohibited behavior and outlines procedures for complaining about sexual misconduct and relationship violence, including with whom to file a complaint. Specifically, the policy defines domestic violence, dating violence, stalking, sexual misconduct, sexual harassment, sexual violence, sexual exploitation, consent and incapacitation. The Policy also

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1 Michigan State University’s Relationship Violence and Sexual Misconduct (MSU RVSM) Policy was updated on February 22, 2017. Although this report covers data from the 2016 calendar year, MSU has included discussion of the updated MSU RVSM policy and associated protocols in the report narrative because it is currently in use.
covers privacy and confidentiality, complaint procedures, and provides resources. Offices providing information regarding relationship violence and sexual misconduct are listed in the policy and the appendices to the policy in the link above.

The Office of Institutional Equity (OIE) has primary responsibility for the enforcement of the RVSM Policy at MSU. MSU produces periodic reports, which can be found at [http://titleix.msu.edu/information-reports/index.html](http://titleix.msu.edu/information-reports/index.html), summarizing University’s investigative efforts, advocacy services, and education and awareness programs. Note that there are a number of key differences in the way data is reported in this Annual Security and Fire Safety Report and in the Title IX reports. For example, the Title IX reports includes reports of crime from outside Clery jurisdiction. The Clery Act, however, requires reporting only those Clery crimes occurring on Clery geography. In addition, the Title IX reports includes incidents of sexual harassment which would not constitute sex offenses under Clery. Finally, some reports of crime are made without a report of where the crime occurred. If the University cannot determine the crime occurred in Clery geography, it cannot count it under the Clery Act as a Clery crime; however, those numbers are included in MSU’s Title IX reports.

**Immediate Considerations for Victims**

**Sexual Assault:**

- Victims are encouraged to consider getting immediate medical care for their health needs (such as possible injuries, pregnancy, sexually transmitted infections (STIs), or HIV) and evidence collection. Victims should not shower, douche, urinate, brush their teeth, or change/discard their clothes until evidence can be collected by the Sparrow Hospital Sexual Assault Nurse Examiner (SANE) program and/or the police. SANE is a program that provides victims with the services of a registered nurse specially trained to care for sexual assault patients. The specially trained nurse conducts medical forensic examinations and can serve as an expert witness in a court of law. Victims should try to preserve evidence even if they are unsure at the time whether to press charges. Evidence collection can be important for proof in a criminal or university investigation. Victims should store evidence in a paper bag.

- Victims can call the confidential Sexual Assault Crisis Line at (517) 372-6666, available 24 hours and seven days a week.

- Victims can contact the Sexual Assault Program ([www.endrape.msu.edu](http://www.endrape.msu.edu)) for confidential counseling, victim advocacy assistance, and safety planning. The Sexual Assault Program notifies victims of the MSU and Police reporting process.

- Victims are encouraged to consider contacting the police. Even if a victim does not know whether he or she wants to make a criminal complaint, the police can still document the information and collect evidence. The MSU Police Department encourages all victims to file a report. MSU and MSU Law personnel will assist the victim, at the victim’s request, in notifying the authorities.

- For suspected drug-induced assaults, victims should seek medical attention, including drug testing, as soon as possible. The presence of drugs in blood or urine is short-lived, sometimes as short as six hours. If necessary, a victim should save urine in a clean container and refrigerate it until it can be tested.

- Victims are encouraged to seek support from a sexual assault advocate/counselor, close friend, family member, or another supportive, safe person.

**Relationship Violence / Stalking:**

- Victims are encouraged to seek medical attention if needed.

- Victims are encouraged to engage in safety planning with an advocate, if possible, before leaving an abusive relationship or serving legal documents.

- Victims are encouraged to consider obtaining a Personal Protection Order if they are being stalked or abused. To learn about obtaining a Personal Protection Order, a victim should contact the Personal Protection Order Office at (517) 483-6545 or [http://cc.ingham.org/FamilyDivision/PersonalProtectionOrder.aspx](http://cc.ingham.org/FamilyDivision/PersonalProtectionOrder.aspx).

- Victims should consider that an abuser might be monitoring cell phone, e-mails, odometer, financial statements, etc.

- Victims are encouraged to consider contacting the police. Even if a victim does not know whether she or he want to pursue criminal proceedings in court, the police can still document the information and collect evidence. The MSU Police encourage all victims to file a report. MSU personnel will assist a victim, at the victim’s request, to notify the authorities.

- Victims are encouraged to document abusive behavior in a journal, with dates, times, and other details.

- Victims are encouraged to seek support from an advocate, counselor, friend, or other supportive, safe person.

- Victims can contact MSU Safe Place, which provides advocacy, emergency shelter, counseling, support groups, safety planning, referrals, and other
information to survivors of relationship violence and stalking. Services are available to students, faculty, staff, and their spouses/partners and to non-affiliated members of the surrounding communities. All services are free and confidential. MSU Safe Place notifies victims of the MSU and Police reporting process. Call MSU Safe Place at (517) 355-1100 or visit www.safeplace.msu.edu.

**Reporting**

All individuals are encouraged to report promptly to MSU Law any conduct that may violate the MSU RVSM. In addition, all individuals are encouraged to report conduct that may also violate criminal law both to MSU Law and to local law enforcement. These processes are not mutually exclusive, however.

Any MSU Law student, employee, or third party who seeks to make a complaint or report of sexual misconduct or relationship violence may:

- Make a report to the MSU Law Title IX Coordinator
- Contact the MSU Police for assistance in filing a criminal complaint and preserving physical evidence; and/or
- Contact local law enforcement to file a criminal complaint if the conduct occurs off campus.

Claimants\(^2\) may pursue some or all of these steps at the same time (e.g., one may simultaneously pursue an internal complaint and a criminal complaint). When talking to one of these offices, Claimants do not need to know whether they wish to request any particular course of action. Claimants do not need to know how to label what happened. Choosing to make a complaint and deciding how to proceed after making the complaint can be a process that unfolds over time. Before or during this decision-making process, Claimants are encouraged to seek support and information from a confidential resource.

Persons who experience relationship violence or sexual misconduct may decline to notify authorities. The MSU Sexual Assault Program, MSU Safe Place, or the MSU Ombudsperson offices can provide a confidential space where MSU community members may explore their options as well as possible consequences of their choices. Whether parties opt to report or not, members of the MSU community are encouraged to seek support from confidential counselors, on or off campus. Campus authorities can assist victims in notifying law enforcement authorities if the victim so chooses.

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\(^2\) An individual filing a complaint is referred to as a “claimant” and an individual against whom a complaint is filed is referred to as a “respondent.”

### Reporting Contact Information

Anyone may make a report using any method (online, phone, email, in-person, etc.) Following is the contact information for both reporting units on campus:

- **Mary Ann Ferguson**  
  MSU Law Title IX Coordinator  
  648 N. Shaw Lane, Room 201A  
  East Lansing MI 48824  
  (517) 432-6972  
  fergusma@law.msu.edu

- **MSU Police Department:**  
  1120 Red Cedar Road  
  East Lansing, MI 48824  
  (517) 355-2221  
  Emergencies: 911

### Interim Action for Victims and Orders of Protection and No-Contact

#### Interim measures

Michigan State University College of Law may take interim measures it deems necessary during an investigation. Interim measures are those services, accommodations, and other forms of assistance MSU Law puts in place after receiving notice of alleged relationship violence or sexual misconduct, but before any final outcomes (investigatory, disciplinary, or remedial) have been determined.

The Title IX Coordinator will discuss with the claimant his/her concerns about and possible changes to:

- Academic situations
- Living situations
- Transportation situations
- Working situations

The Title IX Coordinator will, in appropriate circumstances, order changes to respond to these concerns (such as an extension on an exam, a room change, or excused time off from class or work) pending the outcome of the investigation.

### Orders of Protection and No-Contact

The Title IX Coordinator may decide to issue a “no-contact” order as a protective measure. For example, a no-contact order may prohibit the Respondent from having any contact with the Claimant. It can also limit or block the Respondent’s access to certain areas of campus or require the Respondent to move to a different residential location and/or class section. No-contact orders are issued on a case-by-case basis and are enforced at the Michigan State University level.
A Personal Protection Orders (PPO) is different than a no-contact order or another order issued by MSU. A PPO is issued by the state court system—not by MSU. A PPO is an order that forbids the Respondent from doing something or requires the respondent to do something. A PPO is enforced by the police. The Sexual Assault Program and Safe Place offer advocacy services, including assistance in obtaining a PPO. The Personal Protection Order Office contact information in Ingham County is:

313 W. Kalamazoo St.
Lansing, MI 48933
(517) 483-6545

Investigations

When it learns of an incident of sexual misconduct or relationship violence, regardless of whether the alleged victim is the individual who reports the relationship violence or sexual misconduct, MSU Law has an obligation to conduct, when possible, an investigation. The investigation must be prompt, adequate, reliable, and impartial. MSU Law has an obligation to determine what occurred and then to take appropriate steps to resolve the situation. MSU Law also has an obligation to assess whether it will investigate the matter regardless of whether the alleged victim chooses to cooperate or proceed with a formal complaint. In fulfilling these obligations, MSU Law will respond to complaints, reports, or information about incidents of sexual misconduct and relationship violence to stop the prohibited conduct, eliminate any hostile environment, take steps to prevent the recurrence of the prohibited conduct, and address any effects on campus or at MSU or MSU Law programs and activities off-campus.

Trained OIE professionals3 conduct investigations under the oversight of the Title IX Coordinator. Investigations begin with a determination of whether MSU Law has jurisdiction over the matter. If jurisdiction is established, investigations include interviews of the complainant, Respondent, and any witnesses. A review of evidence, such as electronic and written material, will be conducted if any such evidence exists. Michigan State University College of Law utilizes a preponderance of the evidence standard during the investigation process, as well as in all related proceedings, including disciplinary hearings. Both the complainant and the respondent will be notified in writing of the outcome of an investigation and provided with an opportunity to respond before a final report is issued.

DISCIPLINARY ACTION

Disciplinary Proceedings

Student

If a student is found responsible for an RVSM policy violation, the OIE files the case with the MSU Student Conduct and Conflict Resolution Office (SCCRO). The ADP/RVSM Sanction Panel then determine the appropriate sanctions.

OIE provides copies of all investigation reports that result in a finding of a policy violation to the Student Conduct and Conflict Resolution Office (“SCCR”) upon completion. Upon receipt of the report, the SCCR will notify both the claimant and respondent of their right to submit a written victim impact or respondent mitigation statement about the appropriate sanction to be imposed.

1. The purpose of this statement is to provide both the claimant and respondent with an opportunity to be heard about the appropriateness of the sanction, including any aggravating or mitigating factors that the claimant or respondent believes are relevant to the sanction decision.

2. This statement must be submitted within seven calendar days of the notice.

3. Submission of such a statement is completely voluntary, but strongly encouraged.

In determining the appropriate sanction, the ADP/RVSM Sanction Panel will review the OIE report, any written statements from the parties, and information from the SCCR regarding the respondent’s student conduct record. The panel may also confer with the Title IX Coordinator regarding sanctions imposed in other cases involving similar conduct.

The ADP/RVSM Sanction Panel will consider sanctioning factors and may choose from the list of sanctions. Additionally, the ADP/RVSM Sanction Panel will consider the factors outlined in MSU’s Guidelines for Issuing Disciplinary Sanctions: Student Conduct Sanctions for ADP/RVSM Violations.

The ADP/RVSM Sanction Panel will issue a written decision regarding the appropriate sanction within seven calendar days after meeting. The written decision will be communicated to both the claimant and respondent simultaneously by the SCCR and will include notice of the appeal process. A copy of the written decision will also be provided to the Title IX Coordinator and OIE.

If no appeal is filed, the sanction will be implemented by the appropriate administrator within seven calendar days of the expiration of the appeal period.

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3 Annual training is provided by MSU which covers RVSM issues including perpetrator dynamics, the neurobiology of trauma, definitions of terms, a description of safe and positive options for bystander intervention, OIE procedures, ADP/RVSM Hearing Board procedures, conducting investigations that protect the safety of victims and promote accountability, and other related issues.
Both the claimant and the respondent may appeal the OIE decision or the sanction issued by the Sanction Panel. Timeframes for the major steps of the Anti-Discrimination Policy/Relationship Violence & Sexual Misconduct Policy Student Conduct Sanction and Appeal process include:

- Where no violation is found, the claimant and respondent have 10 calendar days from the date of the OIE decision to file an appeal of the OIE decision.
- Where a violation is found, the ADP/RVSMP Sanction Panel will issue a written decision regarding the appropriate sanction within seven calendar days after meeting. The claimant and respondent have 10 calendar days from the date of the sanction decision to file an appeal of either the OIE decision or the sanction imposed, or both.
- If an appeal of the OIE decision and/or sanction is filed, the party that is not appealing and OIE will have 10 calendar days to respond to the appeal in writing.
- The Vice President for Student Affairs or Equity Review Officer will review the appeal and issue a written decision within 14 calendar days of receiving the appeal documents.

These timeframes may be extended during periods when classes are not held (i.e., Spring Break, final examination week, etc.) or for good cause, provided that the parties are provided with notice of the extension.

See the ADP/RVSMP Student Conduct Sanction and Appeal Procedures at https://www.hr.msu.edu/policies-procedures/university-wide/RVSM_policy.html for more information regarding the student disciplinary system with respect to sexual misconduct and relationship violence at MSU.

**Employee**

Supervisors generally impose discipline on employees. The University has approximately 14,000 employees on campus and numerous policies and procedures governing employee discipline. These depend on a number of factors, including the employee group involved. This link provides a webpage listing those policies and procedures: http://www.hr.msu.edu/complaints/. In addition, a description of MSU disciplinary procedures is attached to the RVSM Policy as Exhibit I. The following policies set forth options available to employees at MSU or MSU Law to challenge disciplinary action imposed because of a finding of violation of the MSU RVSM policy. The policies include descriptions of the parties’ right to advisers, right to information, timeframes, notifications, and other matters:

**Faculty and Academic Staff Grievance System**

For employees, appeals of the OIE decision are governed by Employee Appeal Procedures and appeals of sanctions are governed by the Faculty Grievance Policy for faculty and academic staff.

A faculty member or an academic staff member who is not covered by a collective bargaining agreement may file a formal grievance against an administrator that alleges a violation of University, college, department, school, or unit policy or an established practice. Thus, if a faculty or academic staff member is disciplined under the MSU RVSM policy, he/she may file a grievance with the Faculty Grievance Officer claiming the disciplinary action violated an MSU, college, department, school or unit policy or established practice.

For more information on the Faculty Grievance Policy and process, see: http://www.hr.msu.edu/documents/facacadhandbooks/facultyhandbook/facultygrievance.htm and https://fgo.msu.edu/. For more information on the Faculty and Academic Staff Appeal Procedures, see: http://oie.msu.edu/policies-procedures-forms/index.html.

**Union Contracts**

MSU is a party to a number of collective bargaining agreements with unions covering MSU employees. Each collective bargaining agreement will govern how the employees subject to that agreement may challenge a disciplinary action: https://hr.msu.edu/contracts/index.html.

**Other**

MSU has a grievance system for non-union regular support staff. The policy specifics are contained in the Non-Union Regular Support Staff Grievance Procedure: https://hr.msu.edu/ua/discipline/support-staff/.

**Possible Sanctions**

**Student**

The Law Student Rights and Responsibilities, Article 5, sets forth sanctions that may be issued in a non-academic disciplinary proceeding. These include:

1. **Warning:** An official written statement expressing disapproval of the behavior and notifying the law student it must not occur again.

2. **Probation:** An official written statement establishing a period of time for observing and evaluating a law student’s conduct indicating that any additional violations may result in more severe disciplinary action, including suspension or dismissal from MSU Law. This period may be accompanied by stipulations, including but not limited to restitution, participation in an educational
program, or loss of specified MSU or MSU Law privileges.

3. **Restitution:** A requirement that a student pay for property damages or losses resulting from acts committed by the student, with the date by which the restitution must be completed.

4. **Change of residence:** A requirement that a student move from his or her current on-campus residence, either to an off-campus location or to another location within the MSU housing system.

5. **Other:** The student may be required to complete an educational program or activity or comply with the reasonable conditions of a behavioral contract.

6. **Disenrollment from a course:** If the complaint is based on disruptive behavior in a specific class, the hearing body may recommend to the Provost that the student be disenrolled from that course.

7. **Suspension:** A suspension is temporary removal from MSU or MSU Law for a particular period of time, at the conclusion of which the student is eligible to apply for readmission. A suspension may also be a conditional suspension, in which case the student must demonstrate that he/she has fulfilled stated conditions prior to applying for readmission. Only the Vice President for Student Affairs may impose the sanction of suspension from the University.

8. **Dismissal:** A dismissal is a permanent removal from MSU or MSU Law. Only the Vice President for Student Affairs or Provost may impose the sanction of dismissal from MSU.

**Employee**

Numerous forms of employee discipline are possible. Following is a non-exhaustive list:

1. **Warning:** A verbal or written warning to the employee that the behavior was unacceptable and must not occur again.

2. **Change of work location:** A Respondent may be required to move from his or her current work location to another work location.

3. **Other:** A Respondent may be required to complete a training program or activity or comply with the reasonable conditions of a behavioral contract.

4. **Discipline:** A Respondent may receive some level of progressive discipline or may receive summary discipline depending on the context and the misconduct.

5. **Demotion:** A Respondent may be demoted to another position in classification and/or pay.

6. **Suspension:** A Respondent may be suspended as a result of misconduct under the policy.

7. **Termination:** A Respondent may be terminated from MSU employment as a result of misconduct under the policy.

**Confidentiality/Privacy**

**Investigations – confidentiality**

Complaints and information gathered during the investigation process will be kept private to the extent permitted by law, except insofar as information needs to be disclosed so that MSU may effectively investigate the matter or take corrective action.

**Public Reporting – confidentiality**

Michigan State University College of Law has a number of public reporting obligations. Nevertheless, MSU Law does its best to protect confidentiality to the extent permitted by law. For example, this Report does not include any personally identifying information about a victim. The same is true for the MSUPD Crime Log. In addition, the MSUPD’s timely warnings and emergency notifications contain no personally identifiable information about the victim.

**Interim Measures – confidentiality**

Michigan State University College of Law will maintain the privacy of any interim measures provided under this policy to the extent practicable and will promptly address any violation of the interim measures.

**Written Notification**

**Claimant**

Each employee and student who files a claim with MSU Law of RVSM receives written notification of:

- An explanation of the employee or student’s rights and options regardless of whether the claim pertains to conduct on- or off-campus

- Information about counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in the community

- Information about interim measures available, including options for, availability of assistance in, and how to request changes to:
  - Academic situations
  - Living situations
  - Transportation situations
  - Working situations
Protective measures

- Information related to such interim measures, regardless of whether the victim requests them or reports the crime to the police
- An explanation of the investigation process
- An explanation of procedures for institutional disciplinary procedures

This written notice is provided by OIE. It may also be provided by Residential and Hospitality Services (REHS).

Respondent

Michigan State University College of Law provides written notification of the following to respondents identified in RVSM complaints:

- An explanation of the employee or student’s rights
- Information about campus and community support resources
- An explanation of the investigation process
- An explanation of institutional disciplinary procedures

Parties in an Investigation

Each party (Claimant and Respondent) in a RVSM investigation receives simultaneous written notification of:

- The result of the OIE investigation
- The result of the disciplinary proceeding
- Michigan State University College of Law’s procedures for appealing the disciplinary proceeding
- Any change to the result of the disciplinary proceeding arising out of an appeal
- When the disciplinary proceeding becomes final.

Awareness and Prevention

The MSU Police pursues crime reduction by conducting sexual assault and personal safety seminars aimed at risk avoidance and crime prevention. These seminars are regularly scheduled in the residence halls and may be requested by groups at any time by contacting the MSU Police. The MSU Police also publish and distribute personal safety awareness brochures that may be obtained by contacting the MSU Police Department, 1120 Red Cedar Road, East Lansing, Michigan 48824, or by calling (517) 355-2221.

Information about personal and property safety, crime awareness, emergency procedures, and police resources is distributed to students through Spartan Life OnLine, on bulletin boards in every residence hall; in orientation newsletters, housing newsletters, and the campus newspaper, The State News; and on the MSU Police Department’s web page at www.police.msu.edu, as well as by communications to Facebook and Twitter accounts.

Educational Programs

Michigan State University has several methods of providing education about RVSM to campus, including online and in-person training, educational and awareness campaigns and other educational opportunities throughout the academic year. These are described further herein. MSU’s RVSM educational programs make clear that RVSM is prohibited at MSU. For more information on MSU’s education and awareness programs visit www.titleix.msu.edu.

All students are required to complete an annual online training program. Students will not be able to access important academic information in the StuInfo system, including grades, until they complete this training.

All employees are required to complete an online training program within 30 days of hire and biennially thereafter. Failure to complete the required online training will result in notification to Human Resources or Academic Human Resources, which may result in disciplinary action.

The online RVSM training programs for students and employees are designed to provide information on the following:

- Information to identify sex discrimination and sexual harassment, including relationship violence and sexual misconduct;
- Raise awareness of the impact of these issues on the campus community and encourage community members to engage in efforts to end these types of violence;
- Advise members of the MSU community about their rights and reporting options;
- Communicate behavioral expectations for all members of the MSU community as outlined in the policy;
- Connect community members with support, resources, and information on how to support others who have experienced violence;
- Provide safe and effective strategies for bystander intervention;
- Share strategies for risk reduction; and
- Train employees on their role in administering the policy and their obligations as mandatory reporters.

For more information on MSU’s online RVSM training programs visit www.titleix.msu.edu.
The Sexual Assault and Relationship Violence Prevention Program (SARV) offers a number of peer-facilitated workshops throughout the year. The SARV workshop is a two-hour, peer-facilitated workshop for first-year students and transfer students. The SARV program offers a forum for students to engage in conversation and be educated about sexual assault and relationship violence on campus, and empowers these students to become active members in keeping the MSU community safe.

SARV also offers a LBGTQ SARV Specialized Workshop. During this workshop, the format is slightly changed so all scenarios are gender neutral. There is no gender breakout for the second half of the workshop, as there are for other SARV programs. Additional information will be provided regarding unique challenges LBGTQ survivors of sexual assault and relationship violence may face, as well as resources to address needs specific to LBGTQ individuals.

SARV provides an International Student SARV Workshop designed to accommodate a wide range of cultural backgrounds, social norms, and education regarding issues of sexual assault and relationship violence. This workshop provides more definitions of terms, education regarding American university culture, and additional information about legal issues and resources for international students. For more information or to register, visit the SARV Prevention Program website: http://studentlife.msu.edu/sarv.

MSU offers a Self Defense Program, which is a free, two-hour self-defense workshop that provides common sense and practical information regarding sexual assault prevention. Learn verbal, non-verbal, psychological, and physical techniques for defending potentially violent encounters. Participants will also practice basic self-defense skills to help ward off an attack. The program is interactive and fun while open to both women and men for no cost.

The Office of Institutional Equity offers a variety of in-person training and programs, which can be customized for campus groups, departments, and organizations related to MSU’s Relationship Violence and Sexual Misconduct Policy, university response and investigation procedures, mandatory reporting, or other related topics.

The MSU Sexual Assault Program (SAP) provides immediate crisis intervention and advocacy services to women and men who have been victims of rape or sexual assault, as well as proactive sexual assault prevention education programming for MSU community members. Services available include a 24-hour hotline, medical advocacy, counseling, and legal advocacy. These services are available to survivors of sexual assault and their non-offending significant others.

The prevention education programming offered by SAP consists of sexual violence awareness presentations and multi-session workshops for the MSU and MSU Law community. Topics include: rape 101; myths and facts; consent; rape culture; drug-facilitated sexual assault; and risk reduction. Programs are designed specifically for the classroom, residence halls, and the sorority/fraternity system. Examples of programs recently offered include:

- Take 5 Toolkits (Sexual Assault Information, Safety Tips & Resources). Toolkits are distributed to all resident advisors for discussion in floor meetings.
- Safety Tips & Resources provided during the Academic Orientation Program.
- The e5m Social Action Theatre is an interactive group that promotes discussion surrounding issues of consent, dating, and sexual violence.
- Take Back the Night (TBTN) is an international event to bring awareness to and prevent sexual violence. It is conducted in collaboration with several service agencies in Lansing and at MSU.
- Sexual Assault Awareness Month activities in collaboration with Violence Free Communities by Design and TBTN Planning Coalition include Dinner & Film Series, Open-Mic for National Day to End Sexual Violence, and Operation Freefall.
- Undergraduate Seminar: Power, Privilege and Intimate Violence.

**Awareness Campaigns**

As part of its ongoing commitment to prevent, respond to, and educate about sexual assault, partners across Michigan State participate in the It’s On Us campaign. This includes posters, promotional giveaways, social media messaging, and events designed to raise awareness. Events for the 2016-2017 academic year included a nationally recognized speaker, a movie screening and panel discussion, campus town hall meeting, and the inaugural Student Leadership Institute: Engaging and Empowering Men to Prevent Sexual Violence.

**Resources**

MSU Law Title IX Coordinator:
Mary Ann Ferguson
648 N. Shaw Lane, Room 201A
East Lansing MI 48824
(517) 432-6847
fergusma@law.msu.edu

Deputy Title IX Coordinator for Investigations/Director:
Andy Durojaiye
Office of Institutional Equity
4 Olds Hall
East Lansing, MI 48824
Alcohol and Other Drug Resources

MSU’s compliance with provisions of the Drug-Free Schools and Communities Act is achieved through a comprehensive alcohol and other drug prevention program, which includes policy enforcement, education programs, and treatment services.

The [MSU Drug and Alcohol Policy](#) applies to all members of the MSU community - faculty, staff, and students. The Policy defines prohibited behavior and outlines consequences for violations. Also described are educational and counseling resources. Additional regulations specifically addressing student behaviors related to alcohol and other drugs can be found in [Spartan Life OnLine](#).

As outlined more fully in the Policy, General Student Regulations 2.11 and 2.12 prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on MSU property or as part of any of its activities. Alleged violations of MSU regulations are adjudicated through the student judicial process. Consequences for violations may include, but are not limited to, some form of disciplinary probation, required attendance at educational programs, referral for assessment and treatment, relocation to a new living environment, and suspension from MSU for sale of illegal drugs or repeated violations of the regulations. In addition, students can expect to be arrested and prosecuted for unlawful possession, use, or distribution of illicit drugs on campus.

Consistent with Michigan and federal law, MSU maintains a workplace free from the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance. The unlawful manufacture, distribution, dispensation, possession, or use of controlled substances, illicit drugs, and alcohol are prohibited on any property under the control of and governed by the Board of Trustees of MSU, and at any site where work is performed by individuals on behalf of MSU. Pursuant to applicable MSU procedures governing employee discipline, any employee involved in the unlawful use, sale, manufacturing, dispensation, or possession of controlled substances, illicit drugs, or alcohol on MSU premises or work sites, or working under the influence of such substances, will be subject to disciplinary action up to and including dismissal and referral for prosecution.

MSU enforces all local, state, and federal laws regarding the unlawful manufacture, distribution, dispensation, possession, or use of controlled substances, illicit drugs, or alcohol.

Michigan State University is a tobacco-free campus. For more information, please visit [http://tobaccofree.msu.edu/](http://tobaccofree.msu.edu/).

### Alcohol, Tobacco and Other Drugs (ATOD) Health Promotion Program

(517) 884-6598

The ATOD Health Promotion program is committed to reducing the negative impacts associated with substance abuse, while cultivating a health-affirming environment in which students can flourish personally, civically, and academically. The overall strategies used and promoted by the ATOD program are based in sound research and scholarship, and are implemented in a manner that is both respectful and engaging.

To that end, the ATOD program coordinates a [social norms](#) campaign (also known as “The Ducks”) to promote a better understanding of alcohol use by the student population and challenge the prevailing myths and misperceptions that often lead to high-risk consumption.

In partnership with the [B.R.A.D. (Be Responsible About Drinking) Foundation](#), the ATOD program reaches out to all students on their 21st birthdays to wish them a happy, safe birthday, and to educate them about the risks...
associated with some extreme 21st birthday celebration practices as well as providing them with specific strategies for effectively managing and reducing those risks. In conjunction with the mailed birthday cards, the Responsible Hospitality Council of East Lansing has adopted best practices to help safely manage 21st birthday celebrations that occur within local alcohol-serving establishments.

The ATOD program offers Spartan Smart, an alcohol education and risk management class as part of a court-ordered diversion program to meet the stipulations of probation for students who have received first offense Minor in Possession of Alcohol violations. The class provides an interactive learning experience covering basic information about alcohol, its effects on human physiology, behavior, and emotions, and normative drinking behaviors and beliefs of MSU students. The class also helps students identify their academic, career, and personal goals and explore the ways in which alcohol may affect achievement of those goals. Additionally, students are asked to explore their own personal risks related to alcohol use and to identify and select strategies for effectively managing those risks. Bystander intervention strategies are also included in that discussion.

The ATOD program also provides interactive educational sessions to between 1,500 and 3,000 students annually. The primary emphasis of these presentations is on basic knowledge, harm reduction, and risk management. The presentations are evaluated annually to ensure they consistently meet or exceed established benchmarks and desired outcomes.

The ATOD program develops and distributes a variety of information available both to on- and off-campus students, resident assistants, staff, and faculty regarding alcohol and other drugs, including tobacco. This includes e-CHUG, a personalized, evidence-based, online survey designed to assess individual drinking patterns. Freshman and transfer students are required to complete e-CHUG as part of their orientation to MSU.

The ATOD specialist on staff is available as a consultant to parents, concerned friends, mentors, and staff/faculty who may have concerns about a student’s use of alcohol and other drugs. The ATOD specialist will provide individualized educational consultations, brief interventions, referral services, and recovery support to students who are concerned about their own use of alcohol and drugs.

ATOD coordinates MSU’s Collegiate Recovery Community, a program serving students in or seeking recovery from alcohol and other drug use disorders. ATOD staff supports this population by facilitating peer support, sponsoring social events and community services opportunities. ATOD staff also provide accountability, individualized and person-centered relapse prevention planning, recovery support and referral in additional to advising Traveler’s Club, a registered student organization for students in recovery from addictive disorders and their allies.

Lastly, the ATOD office is actively engaged in community coalitions focused on reducing the harms associated with substance use within the greater Lansing/East Lansing community as well as working with student groups, city officials, and campus decision-makers to advise on policies related to health and safety issues associated with alcohol, tobacco, and other drug use.

**MSU Counseling Center**
(517) 355-8270

The MSU Counseling Center provides individual and group counseling services, which include screening, assessment, intervention, and referral services to currently enrolled students. Requests for services that are secondary to alcohol or other drug-related legal involvement, such as driving under the influence or drug possession/trafficking, are referred to service providers in the community.

**Olin Psychiatry Clinic**
(517) 353-8737

Olin Psychiatry Clinic is available to all registered MSU students and is located in Olin Student Health Center. Consultation and treatment are provided for a wide range of mental health concerns. Olin Psychiatry screens all students for substance abuse risk and provides case management services to assist students who screen positively. Services include case consultation with medical providers and behavior health services, facilitated referral for off-campus treatment, and coordination of comprehensive care in partnership with MSU Counseling Center and the ATOD Health Promotion Program.

**Thinking About Drinking**

Thinking About Drinking is an informational website created by the MSU Physician’s Office and Health4U, designed to offer a safe, confidential way for individuals to take stock of their drinking habits. The site provides evidence-based data and validated tools to help people learn about how drinking can affect health, relationships, work, and personal life. Please visit [http://health4u.msu.edu/topics/thinking-about-drinking](http://health4u.msu.edu/topics/thinking-about-drinking) for additional information.

**MSU Employee Assistance Program**
(517) 355-4506 or (888) 280-9478

The Employee Assistance Program (EAP) provides education, assessment, and referral for persons concerned about alcohol or substance dependency for themselves or family members. The EAP is staffed by licensed mental health professionals who are skilled in evaluating substance abuse problems. The counselors are able to assist in identifying alcohol and drug abuse patterns, providing referrals for appropriate ongoing treatment, and serving as
advocates for those on the path to recovery. Visits to the EAP are confidential.

The EAP is available to all faculty, staff, and retirees; their partners and spouses; and their benefits-eligible children and dependents. Eligible individuals may receive up to six counseling sessions at no cost.

The EAP is located at Olin Health Center, 463 E. Circle Drive. To make an appointment with a counselor, please call (517) 355-4506 or (888) 280-9478, or visit http://eap.msu.edu/.

**MSU Psychological Clinic**  
**(517) 355-9564**

The MSU Psychological Clinic provides a wide range of services to the general public, including treatment for alcohol and drug abuse. It is staffed by clinicians enrolled in the MSU Clinical Psychology doctoral program and the MSU Clinical Psychology faculty. All clinicians are supervised by experienced Ph.D. psychologists. Fees for services at the clinic are set on an income-adjusted basis.

The clinic is located in the MSU Psychology Building in East Lansing. For additional information or to schedule an appointment, please call (517) 355-9564 or visit http://psychology.msu.edu/Clinic/.

**MSU Couple and Family Therapy Clinic**  
**(517) 432-2272**

The MSU Couple and Family Therapy Clinic provides therapy services to families, couples and individuals. The clinic is an Affiliated Agency of the Capital Area United Way and is able to provide services on a sliding fee scale. The clinic is located at 804 Service Road on the south end of the MSU campus. For more information or to schedule an appointment visit https://hdfs.msu.edu/clinic.

**MSU Psychiatric Clinic**  
**(517) 353-3070**

The Department of Psychiatry is part of the MSU HealthTeam and provides comprehensive evaluation and treatment for a wide variety of substance abuse and mental health disorders. For further information, please call (517) 353-3070 or visit http://psychiatry.msu.edu/services/index.html.

**Health Risks and Medical Consequences of Alcohol and Drug Abuse**

High risk alcohol and illegal drug use can cause serious problems. Illegal drug use includes the use of illicit drugs, as well as misuse of prescription drugs. Combining alcohol and drugs can greatly increase health risks.

Major health risks of alcohol and drug abuse include acute and chronic illness, psychological and emotional impairment, addiction, and death. Other health risks include short-term memory problems, learning impairments, sleep disruption, immune compromise, and mood swings. Side effects such as impaired judgment, slowed reaction time, mental confusion, and decreased motor coordination can lead to accidents, motor vehicle crashes, and injuries.

Abuse of alcohol and illegal drugs presents significant short-term and long-term health risks and medical consequences:

- **Marijuana use** causes short-term memory problems, difficulty with thinking and problem solving and slowed reaction time. It can also cause anxiety, depression, paranoia, impaired body movement, hallucinations and a distorted sense of time. Physical effects can include respiratory and breathing problems, increased heart rate which could increase the chance of heart attack. Residual effects, such as sleep interference, can last for days. With long-term heavy use, there is a significant risk of developing a psychological addiction, making it difficult to stop using marijuana.

- **Alcohol** is a central nervous system depressant and affects every organ in the body and can impair brain function and motor skills. Heavy use can increase the risk of certain cancers, stroke, liver disease, gastrointestinal problems, cardiovascular disease, and brain damage.

- **Club drugs (MDMA, GHB, Rohypnol, Ketamine, and LSD (Acid))** can cause serious physical and mental health problems including long-lasting confusion, depression, increased anxiety, aggression, impulsiveness, cell and organ damage, heart and brain problems and in some cases, death. Because some club drugs are colorless, tasteless, and odorless, they can be added to beverages to sedate or intoxicate, with the intent to facilitate sexual assaults.

- **Stimulant medication**, including Amphetamines like Adderall®, methylphenidate like Ritalin/Concerta, and illicit substances like methamphetamine and cocaine, can cause irritability, mood disorders, acute and/or chronic anxiety, elevated blood pressure, and cardiac arrest, particularly in those with preexisting heart conditions. Long-term use of some stimulants may cause permanent damage to the brain, heart, lungs, and other organs.

- **Opioids** include prescription pain relievers like oxycodone, morphine, fentanyl and heroin. When misused, opioids can lead to addiction, fatal overdose, spontaneous abortion and infectious diseases like hepatitis and HIV. They also can cause serious health conditions including pulmonary complications, infection of the heart lining and valves, liver and kidney disease. Nearly half of the
individuals who inject heroin reported using prescription opioids before starting to use heroin. Opioids can also greatly increase the risk of accidents and automobile crashes because they affect vision, depth perception, coordination, and other physical skills. Psychological side effects include poor concentration and impaired judgment. Driving under the influence of legal medication may result in a DUI violation.

- Long-term or heavy use of depressants like opioids, benzodiazepines, and alcohol can lead to a profound physical addiction, requiring medically monitored detoxification in order to discontinue use safely. Individuals who are physically addicted to depressants can experience serious medical complications when attempting to discontinue use, including seizures, hallucinations, stroke, and even death.

- Almost all drugs, with the exception of marijuana, carry the potential risk for overdose.

Chronic, high-risk use of alcohol and drugs can also have psychological and social consequences, including loss of intimacy and significant relationships, academic/work impairment, estrangement from family and other social support, inability to meet responsibilities and obligations, and significant legal issues.

Federal and State Penalties for Drug Sale and Possession

The federal government decides if and how a drug should be controlled. Psychoactive (mind-altering) chemicals are categorized according to Schedule I to V. This schedule designates if the drug must be prescribed by a physician and under what conditions. Factors in this categorization include a drug's known and potential medical value, its potential for physical or psychological dependence, and risk, if any, to public health. Penalties for the illegal sale or distribution of a drug are established using the designation of Schedule I to V. The State of Michigan designates controlled substances as Schedule I through V, using similar definitions to those employed by the federal government. The State of Michigan’s schedule designations of individual drugs are similar, but not identical to those of the federal government.

Schedule I drugs have a high potential for abuse, have no currently accepted medical use in the United States, and lack acceptable safety for use under medical supervision. Examples of substances listed in Schedule I include heroin, lysergic acid diethylamide (LSD), marijuana (cannabis), peyote, methaqualone, and 3,4-methylenedioxy-methamphetamine (ecstasy). GHB (gamma-hydroxybutyrate) can be a Schedule I or III drug, depending on its form.

Schedule II drugs have a currently accepted medical use in the United States, despite a high potential for abuse that may lead to severe psychological or physical dependence. Examples include opium, morphine, methadone, oxycodone, hydrocodone, codeine, some barbiturates, cocaine, amphetamines, and phencyclidine (PCP). Federal and State of Michigan penalties for selling Schedule I and II drugs vary with the type and quantity of the drug. Additionally, if death, rape, or serious injury is associated with the use of the drug and/or if it is a second offense, penalties are more severe.

Unless otherwise specified by federal law, the federal penalty for the first offense involving a Schedule I or II controlled substance, GHB, or 1 gram of flunitrazepam (Schedule IV) is imprisonment for not more than 20 years. If death or serious bodily injury results from the use of such substances, the penalty is imprisonment for not less than 20 years or more than life, a fine not to exceed $1 million for an individual, or both. The penalty for other Schedule I or II controlled substances is imprisonment for not more than twenty years, a fine of not more than $25,000, or both.

The State of Michigan's penalty for unlawful manufacture, delivery, or possession with intent to deliver less than 50 grams of a Schedule I or II controlled substance is imprisonment for up to 20 years, and/or a fine of up to $25,000. Use of a Schedule I or II controlled substance is a misdemeanor that has a penalty of imprisonment for up to one year, a fine of up to $2,000, or both. Michigan law also provides for up to seven years imprisonment and/or a fine of not more than $5,000 for individuals who manufacture, deliver, or possess with intent to manufacture or deliver gamma-butyrolactone (GBL), a compound related to GHB.

For less than 50 kilograms of marijuana, except in the case of 50 or more marijuana plants regardless of weight, 10 kilograms of hashish, or one kilogram of hashish oil, the federal penalty is imprisonment for not more than 5 years, a fine not to exceed $250,000 for an individual, or both. In Michigan, the “unlawful manufacture, delivery, or possession with intent to deliver” of less than 5 kilograms of marijuana or a mixture containing marijuana, or fewer than 20 marijuana plants, is a felony punishable by imprisonment for up to four years, a fine of up to $20,000, or both. Possession of marijuana is a misdemeanor, punishable by imprisonment for up to one year, a fine of not more than $2,000, or both. Use of marijuana is also a misdemeanor, punishable by imprisonment for not more than 90 days, a fine of up to $100, or both.

Schedule III drugs have a potential for abuse that is less than Schedule I and II substances, and abuse may lead to moderate or lower physical dependence or high psychological dependence. Examples include certain combination narcotic products such as Vicodin® and Tylenol with codeine, buprenorphine, ketamine, and anabolic steroids such as oxandrolone. Schedule IV drugs have a low potential for abuse relative to substances in
Schedule III. Examples include propoxyphene (Darvon® and Darvocet-N 100®), alprazolam (Xanax®), clonazepam (Klonopin®), diazepam (Valium®), lorazepam (Ativan®), and midazolam (Versed®). Schedule V drugs have a low potential for abuse relative to substances listed in Schedule IV and consist primarily of preparations containing limited quantities of certain narcotics that are used for antitussive, antidiarrheal, and analgesic purposes, such as Robitussin AC® and Phenergan with codeine.

Except as otherwise provided by federal law, the penalty for first offense sale of a Schedule III drug is imprisonment for not more than ten years, a fine of not more than $500,000 for an individual, or both. The federal penalty for first offense sale of Schedule IV drugs is imprisonment for not more than five years, a fine of not more than $250,000 for an individual, or both. The federal penalty for first offense sale of Schedule V drugs is imprisonment for not more than one year, a fine of not more than $100,000 for an individual, or both.

The State of Michigan’s penalty for unlawful manufacture, delivery, or possession of Schedule III controlled substances is imprisonment for not more than seven years, a fine of not more than $10,000, or both. The penalty for Schedule IV controlled substances is imprisonment for not more than four years, a fine of not more than $2,000, or both. The penalty for Schedule V controlled substances is imprisonment for not more than two years, a fine of not more than $2,000, or both. The penalty for use of lysergic acid diethylamide, peyote, mescaline, dimethyltryptamine, psilocin, psilocybin, or a controlled substance classified in Schedule V is imprisonment for not more than six months, a fine of not more than $500, or both. Use of all other Schedule I, II, III, and IV controlled substances is punishable by imprisonment for not more than one year, a fine of not more than $1,000, or both.
<table>
<thead>
<tr>
<th>VIOLATION</th>
<th>SUMMARY OF VIOLATION</th>
<th>POSSIBLE PENALTIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>OWI (drunk driving)</td>
<td>A person licensed or not, under the influence of alcohol, drugs, or both, driving in a public place.</td>
<td>First offense: misdemeanor, $100-$500 fine and one or more of the following: not more than 93 days in jail, and/or community service not more than 360 hours. As part of sentence, court may order suspension and/or restrictions of operator’s license. Vehicle immobilization or ignition interlock may also be required. Up to six points may be added to driver record. A Driver Responsibility Fee of $1,000 may be assessed. If the person has a blood alcohol content of 0.17 grams or more, possible fines include one or more of the following: up to 180 days in jail, and/or a $200 to $700 fine, and/or up to 360 hours of community service. Other possible penalties include: driver’s license suspension for up to one year, license plate confiscation, vehicle immobilization, up to 6 points may be added to an offender’s driving record, and a Driver Responsibility Fee of $1,000.</td>
</tr>
<tr>
<td>Permitting person under the influence to drive</td>
<td>Allowing intoxicated person to drive in area open to the public.</td>
<td>Misdemeanor: not more than 93 days in jail, or fine not less than $100 or more than $500, or both.</td>
</tr>
<tr>
<td>Minor possessing or transporting alcohol in motor vehicle</td>
<td>Person under 21 years of age may not possess or transport alcohol in a vehicle. (Does not apply to transport of alcohol by a minor if a person of at least 21 years of age is present inside the motor vehicle.)</td>
<td>Misdemeanor: fine of not more than $100, and may be ordered to perform community service and undergo substance abuse screening and assessment at own expense; vehicle can be impounded for up to 30 days. License sanctions may also be imposed.</td>
</tr>
<tr>
<td>Operating while visibly impaired (OWVI)</td>
<td>A person driving in areas open to public while impaired from alcohol, drugs, or both.</td>
<td>First offense: misdemeanor, community service for not more than 360 hours; and/or imprisonment for not more than 93 days; and/or a fine of not more than $300. May be required to immobilize vehicle. Restrictions on driver license may also be imposed.</td>
</tr>
<tr>
<td>Operating with any presence of a Schedule I drug (OWPD)</td>
<td>A person driving in areas open to the public with any amount of a schedule I or other designated controlled substance in the body.</td>
<td>First offense: $100-$500 fine, and one or more of the following: not more than 93 days in jail, and/or community service for not more than 360 hours. As part of sentence, court may order suspension and/or restrictions of operator’s license. Vehicle immobilization or ignition interlock may be required. Up to 6 points may be added to driver record. A driver responsibility fee of $500 may be assessed.</td>
</tr>
<tr>
<td>OWI causing death of another person</td>
<td>A person driving under the influence of alcohol or a controlled substance causes the death of another person.</td>
<td>Felony: imprisonment of not more than 15 years, a fine of $2,500-$10,000, or both. Vehicle may be forfeited or immobilized.</td>
</tr>
<tr>
<td>OWI causing serious impairment</td>
<td>A person driving under the influence of alcohol or a controlled substance causes a serious impairment of a body function of another person.</td>
<td>Felony: imprisonment for not more than 5 years, a fine of $1,000-$5,000, or both. Vehicle may be forfeited or immobilized.</td>
</tr>
<tr>
<td>Purchase/possession/consumption or attempt to purchase/possess/consume by minor (MIP)</td>
<td>Person under 21 years of age may not purchase, possess, or consume alcohol.</td>
<td>Misdemeanor: first arrest, a fine of not more than $100, or court-ordered diversion, or community service; second arrest, not more than $200, and/or up to 30 days imprisonment if in violation of probation due to preceding violation or for failure to follow court orders regarding preceding violation; third or subsequent violation, fine of not more than $500, and/or up to 60 days imprisonment if in violation of probation due to preceding violation or for failure to follow court orders regarding preceding violation. May be ordered to participate in substance abuse prevention or substance abuse treatment and rehabilitation services. May be ordered to perform community service and undergo substance abuse screening and assessment at own expense. Licensing sanctions may also be imposed. Refusal to take a breathalyzer test is a civil infraction with a fine of not more than $100.</td>
</tr>
<tr>
<td>Using false ID to purchase alcohol</td>
<td>A minor shall not use fraudulent identification to purchase alcohol, nor shall another individual furnish fraudulent identification to a minor.</td>
<td>Imprisonment for not more than 93 days, a fine of not more than $100, or both.</td>
</tr>
<tr>
<td>Selling or furnishing alcohol to a minor</td>
<td>Alcohol shall not be sold or furnished to a minor.</td>
<td>First offense: a fine of not more than $1,000 and imprisonment for not more than 60 days. Second or subsequent offense: a fine of not more than $2,500 and imprisonment for not more than 90 days. Operator’s or chauffeur’s license may also be suspended. May be ordered to perform community service for any violation.</td>
</tr>
<tr>
<td>Consumption on public highway/open alcohol in vehicle</td>
<td>No alcoholic beverage can be consumed on public highways; no alcohol item can be open, uncapped, or seal broken in passenger area of vehicle.</td>
<td>Misdemeanor: not more than 90 days in jail, a fine of not more than $500, or both. May be ordered to perform community service and undergo substance abuse screening and assessment at own expense. Licensing sanctions may also be imposed.</td>
</tr>
</tbody>
</table>
### Possible Penalties

<table>
<thead>
<tr>
<th>VIOLATION</th>
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<th>POSSIBLE PENALTIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disorderly person (intoxicated)</td>
<td>Intoxicated in public place and endangering the safety of another person or of property, or causing a disturbance.</td>
<td>Misdemeanor: not more than 90 days in jail, a fine of not more than $500, or both.</td>
</tr>
<tr>
<td>Minor operating with any bodily alcohol content</td>
<td>Person under 21 years of age who is driving or operating cannot have any bodily alcohol content.</td>
<td>First offense: misdemeanor; a fine of not more than $250 and/or community service for not more than 360 hours. Driver license may be restricted for 30 days. Up to four points may be added to driver record. Refusal to take breathalyzer test is a two point civil infraction.</td>
</tr>
<tr>
<td>Consumption or possession of alcohol by a minor or a controlled substance at a social gathering</td>
<td>A person having control over any premises, residence, or other real property shall not knowingly allow a minor to consume or possess alcohol, or allow any individual to consume or possess a controlled substance, at a social gathering on or within that real property, unless consumption or possession of the controlled substance or alcohol is otherwise lawful.</td>
<td>First offense: imprisonment for not more than 30 days, a fine of not more than $1,000, or both. Second or subsequent offense: imprisonment for not more than 90 days, a fine of not more than $1,000, or both.</td>
</tr>
<tr>
<td>MSU ordinances</td>
<td>Use/possession of alcohol prohibited except as allowed by State law.</td>
<td>Not more than 90 days in jail, fine of not more than $100, or both.</td>
</tr>
</tbody>
</table>

### Suspension of Financial Aid Eligibility for Drug Related Offenses

Federal law provides that a student who has been convicted of an offense under any federal or state law involving the possession or sale of a controlled substance shall not be eligible to receive any grant, loan, or work assistance during the period beginning on the date of such conviction and ending after the interval specified in the following table.

If convicted of an offense involving:

<table>
<thead>
<tr>
<th>Possession of a Controlled Substance</th>
<th>Ineligibility Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>First offense</td>
<td>1 year</td>
</tr>
<tr>
<td>Second offense</td>
<td>2 years</td>
</tr>
<tr>
<td>Third offense</td>
<td>Indefinite</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sale of a Controlled Substance</th>
<th>Ineligibility Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Offense</td>
<td>2 years</td>
</tr>
<tr>
<td>Second Offense</td>
<td>Indefinite</td>
</tr>
</tbody>
</table>

A student whose eligibility has been suspended based on a conviction for possession or sale of a controlled substance may resume eligibility before the end of the ineligibility period if:

A. the student satisfactorily completes a drug rehabilitation program that –
   i. complies with the criteria prescribed in the federal regulations; and
   ii. includes two unannounced drug tests; or
B. the conviction is reversed, set aside, or otherwise rendered nugatory.

### East Lansing Ordinances

East Lansing ordinances prohibit the possession of any alcoholic beverage in an open container or a container with a broken seal in any public place or private area open to the public, except a licensed liquor establishment or elsewhere as provided by ordinance. Partying and tailgating on public property with alcoholic beverages is prohibited within the City's jurisdiction. All open alcohol containers should be kept in the tailgating area on MSU’s campus when tailgating. Any person suspected of being a Minor in Possession of Alcohol (MIP) will be required to show proof of age and may be asked to take a breath alcohol test.

Directly endangering the safety of another person or property while intoxicated in a public place is prohibited. City ordinances also prohibit furnishing or using any type of false identification to enter a bar or to purchase liquor from a carry-out store and require liquor establishments to confiscate suspected false identification and turn it over to the Police Department.

Violations of all East Lansing ordinances except MIP and Open Alcohol are punishable by a maximum sentence of 90 days in jail or a $500 fine or both. Penalty for Open Alcohol is a fine up to $100 for the first violation. Second and third violations constitute misdemeanors and are punishable by not more than 90 days imprisonment and/or fines up to $250 or $500, respectively. However, if the Open Alcohol violation occurs between 8:00 P.M. and 6:00 A.M., or at any time while in a business district, the violation is punishable by a fine of not more than $500, imprisonment for not more than 90 days, or both. Maximum penalties for MIP are up to $100 for a first violation, $200 and/or up to 30 days imprisonment for a second violation, and $500 and/or up to 60 days imprisonment for a third violation. Community service, substance abuse screening at the violator’s own expense, and participation in substance abuse prevention or treatment...
programs may be imposed for Open Alcohol and MIP violations. East Lansing ordinances also allow for operator’s or chauffeur’s license sanctions to be imposed for MIP violations.

Persons unlawfully possessing marijuana or cannabis – that is not exempted by the amendment to the city charter – are guilty of a misdemeanor under City of East Lansing ordinances. Violations of marijuana or cannabis ordinances are punishable by a fine of up to $25, up to 45 days of community service, substance abuse screening or treatment, or some combination thereof. A second offense within ten years of the first is punishable by a fine up to $100, and/or community service for not more than 90 days, and/or substance abuse screening or treatment. The exception to this law is an amendment to the city charter that states: “Nothing in the Code of Ordinances shall apply to the use, possession or transfer of less than 1 ounce of marijuana, on private property, or transportation of less than 1 ounce of marijuana, by a person who has attained the age of 21 years.” This amendment was passed on May 5, 2015. Note, the change in the East Lansing charter does not impact the application of federal or state law.

Students are encouraged to become familiar with their responsibilities under East Lansing ordinances, which may be obtained at East Lansing City Hall. East Lansing Ordinances may be obtained on the internet at http://www.cityofeastlansing.com.

THE LAW AND MSU POLICIES

To provide for the safety of members of the MSU community and the protection of MSU property, MSU has set minimum standards of conduct. Detailed information may be found in University Ordinances, General Student Regulations, and other MSU policies. These MSU standards of conduct do not replace, or relieve, persons from the obligation to comply with the requirements of civil or criminal laws. Unlawful behavior may result in criminal prosecution as well as MSU disciplinary action.

CRIME INFORMATION AND STATISTICS

Criminal statistics are reported by MSU Police to the Michigan State Police for transmittal to the Federal Bureau of Investigation. The information is published in the annual publications Crime in Michigan and Crime in the United States, available at all public libraries and most law enforcement agencies in the United States. Information may also be obtained at the following web sites:

https://ucr.fbi.gov/
http://www.michigan.gov/msp/0,1607,7-123-1645_3501_4621---,00.html, and
clerycenter.org.

The MSU Police Information Officer may be contacted at the MSU Police Department, 1120 Red Cedar Road, East Lansing, Michigan 48824, or by calling (517) 353-8502.

Campus Sex Crimes Prevention Act

The Campus Sex Crimes Prevention Act (CSCPA) is a federal law that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education or working or volunteering on campus. The CSCPA amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act to require sex offenders already required to register in a state to provide notice, as required under state law, to each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. It also mandates that state procedures ensure that this registration information is promptly made available to law enforcement agencies with jurisdiction where the institutions of higher education are located and that it is entered into appropriate state records or data systems.

The Michigan State Police maintain a listing of all registered sex offenders in Michigan. This information is available online at: http://www.communitynotification.com/cap_main.php?office=55242/ or through MSU Police.

CHARTS OF CRIME STATISTICS

This section includes one chart of crime statistics. The chart shows the number of crimes reported to have occurred on the East Lansing campus of MSU and at MSU Law’s non-campus location for calendar years 2014, 2015, and 2016. The chart provides statistics for all Clery reportable crimes separated by campus. This includes the number of arrests for liquor, drug, and illegal weapons law violations. The chart also show the number of students and employees referred for campus disciplinary action for conduct that would constitute both a liquor, drug, or weapons law violation, and a violation of MSU regulations. Not all individuals referred for campus disciplinary action were found to have committed the rules violation with which they were charged.

The information provided includes incidents reported to the MSU Police, campus officials with significant responsibility for student and campus activities, and local law enforcement authorities with jurisdiction over each location. The law enforcement authority contacted is the City of East Lansing. The statistics include all reported crimes, not just those crimes determined to have actually occurred. Also, the reported crimes may have involved individuals not associated with MSU or MSU Law.
The chart provides information about the location where the alleged crime, arrest, or incident resulting in disciplinary action occurred and the following definitions apply:

"Total on Campus" refers to all statistics compiled for the MSU campus.

"Campus Residential Facilities" refers to all on-campus MSU housing. This is a subset of "Total on Campus." MSU provides student housing on the East Lansing campus.

"Non-campus Building or Property" is defined as (1) any building or property owned or controlled by a student organization that is officially recognized by MSU Law; or (2) any building or property owned or controlled by MSU Law that is used in direct support of or in relation to MSU Law’s educational purposes, is frequently used by students, and is not within the reasonably contiguous geographic area of MSU Law.

In Chart I, the non-campus building or property category includes the MSU College of Law Legal Clinic located at 610 Abbot Road in East Lansing, Michigan 48823. This column does not include statistics for other privately owned buildings or properties off-campus.

"Public Property" includes all public property (i.e., property owned or operated by a governmental entity other than MSU), including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus or immediately adjacent to and accessible from the campus.

"Hate Crime" is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Bias is a preformed negative opinion or attitude toward a group of persons based on their actual or perceived race, gender, religion, disability, sexual orientation, ethnicity, national origin, or gender identity.
Chart I - Criminal Offenses

<table>
<thead>
<tr>
<th>Crimes Reported</th>
<th>Total On Campus (Includes CRF)</th>
<th>Campus Residential Facilities (CRF)</th>
<th>Non-campus Building or Property</th>
<th>Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/Non-Negligent Manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Manslaughter by Negligence</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Rape</td>
<td>13</td>
<td>15</td>
<td>17</td>
<td>11</td>
</tr>
<tr>
<td>Fondling</td>
<td>8</td>
<td>5</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>Incest</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Statutory rape</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>12</td>
<td>3</td>
<td>9</td>
<td>1</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>10</td>
<td>14</td>
<td>12</td>
<td>2</td>
</tr>
<tr>
<td>Burglary</td>
<td>124</td>
<td>83</td>
<td>73</td>
<td>105</td>
</tr>
<tr>
<td>Motor Vehicle Theft&lt;sup&gt;1&lt;/sup&gt;</td>
<td>18</td>
<td>22</td>
<td>25</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>6</td>
<td>2</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>8</td>
<td>7</td>
<td>7</td>
<td>6</td>
</tr>
<tr>
<td>Dating Violence</td>
<td>28</td>
<td>21</td>
<td>17</td>
<td>20</td>
</tr>
<tr>
<td>Stalking</td>
<td>32</td>
<td>20</td>
<td>29</td>
<td>20</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liquor, Drug and Weapons Law Violations</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor Law Arrests</td>
<td>684</td>
<td>538</td>
<td>382</td>
<td>179</td>
<td>115</td>
<td>77</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>Liquor Law Disciplinary Referrals</td>
<td>1,214</td>
<td>1,057</td>
<td>1,000</td>
<td>1,214</td>
<td>1,057</td>
<td>999</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Arrests</td>
<td>195</td>
<td>192</td>
<td>130</td>
<td>77</td>
<td>68</td>
<td>56</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Disciplinary Referrals</td>
<td>546</td>
<td>547</td>
<td>662</td>
<td>546</td>
<td>546</td>
<td>662</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Illegal Weapons Possession Arrests</td>
<td>20</td>
<td>23</td>
<td>24</td>
<td>6</td>
<td>11</td>
<td>15</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Illegal Weapons Possession Disciplinary Referrals</td>
<td>8</td>
<td>5</td>
<td>3</td>
<td>8</td>
<td>3</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

HATE CRIMES – East Lansing

2014: One on-campus incident of intimidation characterized by sexual orientation bias; twenty-three burglaries in a campus residential facility all characterized by race bias (committed by one person); one incident of destruction, damage, or vandalism of property in a campus residential facility characterized by sexual orientation bias.

2015: Three incidents of destruction, damage or vandalism, one in a campus residential facility characterized by sexual orientation, one in a campus residential facility characterized by religion and one on-campus incident characterized by a race bias; one non-campus property incident of intimidation characterized by ethnicity bias.

2016: Two reported incidents of destruction, damage or vandalism, one in a residential facility characterized by a race bias and one in a residential facility characterized by sexual orientation.

<sup>4</sup> MSUPD unfounded two crimes in 2014. These crimes were: one forcible sex offense (sworn law enforcement formally determined the report was baseless) and one motor vehicle theft (victim forgot moped was parked in different location).

<sup>5</sup> The “non-campus building or property” category includes the Michigan State University College of Law Legal Clinic at 610 Abbot Road, East Lansing, MI 48823. The property was acquired and occupied on March 1, 2011.

<sup>6</sup> The East Lansing Police Department (“ELPD”) has informed MSU that it is unable to generate a report which disaggregates the Clery-defined public property surrounding MSU’s East Lansing campus from other areas within the ELPD’s patrol jurisdiction. Accordingly, MSU’s East Lansing campus public property charts do not include Clery crime statistics from the ELPD.

<sup>7</sup>Many of the motor vehicle thefts are thefts of moped vehicles.
FIRE SAFETY INFORMATION AND STATISTICS

In accordance with the Higher Education Opportunity Act of 2008, institutions with on-campus student housing facilities must publish annually a fire safety report that provides information on campus fire safety practices and standards. MSU complies with this regulation by including all mandatory fire safety information as part of this annual report. MSU provides on-campus student housing only at the East Lansing campus. Accordingly, discussion of fire safety information in the fire safety report is limited to the East Lansing campus.

The MSU Police Fire Marshal’s Office is charged with all aspects of fire safety for Michigan State University except the suppression of active fires. The East Lansing Fire Department is responsible for the suppression of active fires. The Fire Marshal is tasked with monitoring compliance with fire codes, fire safety inspections, and fire/arson investigations.

Fire Statistics and Fire Log

The MSU Police Fire Marshal’s Office maintains fire statistics and a fire log of all fire-related incidents that occur on campus in East Lansing. This annual report contains statistics concerning the number of fires in MSU’s on-campus student housing facilities; the cause of each fire (unintentional, intentional, or undetermined); the number of injuries and deaths related to each fire; and the value of the property damage caused by each fire.

The MSU Police maintain a daily log that includes both the crime log and fire log. The log includes information about the date the fire was reported; the nature of each fire; the date and time the fire occurred; and the general location of the fire. All incidents are recorded in the log within two business days from receipt of the information. The log for the most recent 60-day period is open to public inspection, upon request, during normal business hours at the MSU Police Department, and is available online at www.police.msu.edu. Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

The following three charts provide information about fire statistics for each on-campus student housing facility in East Lansing. Chart I contains fire statistics for calendar year 2014, Chart II lists fire statistics for calendar year 2015, and Chart III contains fire statistics for calendar year 2016.
## Chart I – 2014 Fire Statistics

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Total Number of Fires</th>
<th>Date of Fire</th>
<th>Time of Fire</th>
<th>Cause of Fire (Unintentional, Intentional, or Undetermined)</th>
<th>Number of Injuries that Required Treatment at a Medical Facility</th>
<th>Number of Deaths</th>
<th>Value of Property Damage (in U.S. dollars)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BRODY NEIGHBORHOOD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emmons 340 E. Brody Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Bailey 988 S. Brody Road East Lansing, MI 48825</td>
<td>2</td>
<td>1/20/14</td>
<td>1:33am</td>
<td>Arson</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Bryan 209 W. Brody Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Armstrong 271 W. Brody Road East Lansing, MI 48825</td>
<td>1</td>
<td>5/2/14</td>
<td>12:20a.m.</td>
<td>Arson of a laundry cart</td>
<td>0</td>
<td>0</td>
<td>$100</td>
</tr>
<tr>
<td>Rather 995 N. Brody Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Butterfield 140 E. Brody Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>University Village Apartments 1705 University Village East Lansing, MI 48104</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>SPARTAN VILLAGE NEIGHBORHOOD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spartan Village Apartments 1406 S. Harrison Road East Lansing, MI 48823</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>WEST CIRCLE NEIGHBORHOOD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Campbell 38 Abbott Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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</tr>
<tr>
<td>Landon 632 W. Circle Drive East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Yakeley-Gilchrist 662 W. Circle Drive East Lansing, MI 48825</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Williams 25 Beal Street East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Mayo 361 Delta Court East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>RED CEDAR NEIGHBORHOOD</strong></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Mason-Abbot 256 Bogue Street East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Snyder-Phillips 362 Bogue Street East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>SOUTH NEIGHBORHOOD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Case 842 Chestnut Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Wilson 219 Wilson Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Residence Hall</td>
<td>Total Number of Fires</td>
<td>Date of Fire</td>
<td>Time of Fire</td>
<td>Cause of Fire (Unintentional, Intentional, or Undetermined)</td>
<td>Number of Injuries that Required Treatment at a Medical Facility</td>
<td>Number of Deaths</td>
<td>Value of Property Damage (in U.S. dollars)</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>-----------------------</td>
<td>--------------</td>
<td>--------------</td>
<td>---------------------------------------------------------------</td>
<td>---------------------------------------------------------------</td>
<td>------------------</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td>Wonders 891 Birch Road</td>
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**Chart II – 2015 Fire Statistics**

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<th>Date of Fire</th>
<th>Time of Fire</th>
<th>Cause of Fire (Unintentional, Intentional, or Undetermined)</th>
<th>Number of Injuries that Required Treatment at a Medical Facility</th>
<th>Number of Deaths</th>
<th>Value of Property Damage (in U.S. dollars)</th>
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<td>Number of Injuries that Required Treatment at a Medical Facility</td>
<td>Number of Deaths</td>
<td>Value of Property Damage (in U.S. dollars)</td>
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Chart III – 2016 Fire Statistics

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<td>N/A</td>
</tr>
<tr>
<td>38 Abbott Road</td>
<td>East Lansing, MI 48825</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Landon</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
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</tr>
<tr>
<td>632 W. Circle Drive</td>
<td>East Lansing, MI 48825</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yakeley-Gilchrist</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
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</tr>
<tr>
<td>662 W. Circle Drive</td>
<td>East Lansing, MI 48825</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Williams</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>25 Beal Street</td>
<td>East Lansing, MI 48825</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayo</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>361 Delta Court</td>
<td>East Lansing, MI 48825</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residence Hall</td>
<td>Total Number of Fires</td>
<td>Date of Fire</td>
<td>Time of Fire</td>
<td>Cause of Fire (Unintentional, Intentional, or Undetermined)</td>
<td>Number of Injuries that Required Treatment at a Medical Facility</td>
<td>Number of Deaths</td>
<td>Value of Property Damage (in U.S. dollars)</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>----------------------</td>
<td>--------------</td>
<td>--------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------</td>
<td>-----------------</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td><strong>RED CEDAR NEIGHBORHOOD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mason-Abbot 256 Bogue Street East Lansing, MI 48825</td>
<td>1</td>
<td>02/09/16</td>
<td>3:15 P.M.</td>
<td>Candle left burning ignited box and destroyed a computer.</td>
<td>0</td>
<td>0</td>
<td>$2,000 personal property damage</td>
</tr>
<tr>
<td>Snyder-Phillips 362 Bogue Street East Lansing, MI 48825</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>SOUTH NEIGHBORHOOD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Case 842 Chestnut Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Wilson 219 Wilson Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Wonders 891 Birch Road East Lansing, MI 48825</td>
<td>1</td>
<td>08/22/16</td>
<td>8:19 P.M.</td>
<td>Sun reflecting from mirror on windowsill caused clothing on floor to ignite.</td>
<td>0</td>
<td>0</td>
<td>$100</td>
</tr>
<tr>
<td>Holden 234 Wilson Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>RIVER TRAIL NEIGHBORHOOD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>McDonel 817 E. Shaw Lane East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Van Hoosen Apartments 603 Bogue Street East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Owen 735 East Shaw Lane East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Shaw 591 N. Shaw Lane East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>EAST NEIGHBORHOOD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Holmes 919 E. Shaw Lane East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Akers 908 Akers Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Hubbard 964 Hubbard Road East Lansing, MI 48825</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
Fire Safety Systems

Notices concerning the following are posted in all MSU buildings: emergency exits and rally points; fire extinguisher and fire rated stairwell locations; fire pull station locations; emergency shower, eyewash station, and gas shutoff locations; and emergency phone locations. Michigan State University has installed safety devices in on-campus student housing facilities, including fire-resistant doors, fire alarms, hard-wired smoke detectors, sprinkler systems for fire suppression, emergency lighting, and illuminated exit signs. The automatic fire detection and alarm systems in the housing facilities are monitored by the MSU Police 24 hours a day, 365 days a year.

The following chart lists the current fire safety systems in each on-campus residence hall at MSU.

<table>
<thead>
<tr>
<th>Brody Neighborhood</th>
<th>Fire Alarm Make &amp; Model</th>
<th>Fire Alarm System</th>
<th>Smoke Alarm/Detection</th>
<th>Automatic Sprinkler Coverage</th>
<th>Fire Department Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emmons</td>
<td>National Time 902 Series</td>
<td>Yes</td>
<td>Entire building—hard wired, reporting smoke detector system</td>
<td>Full*</td>
<td>Pull Station, Sprinkler, Smoke Alarm Activation</td>
</tr>
<tr>
<td>Bailey</td>
<td>Siemens Fire Finder XLS</td>
<td>Yes</td>
<td>Entire building – hardwired, reporting smoke detector system</td>
<td>Full*</td>
<td>Pull Station, Sprinkler, Smoke Alarm Activation</td>
</tr>
<tr>
<td>Bryan</td>
<td>National Time 902 Series</td>
<td>Yes</td>
<td>Entire building – hardwired, reporting smoke detector system</td>
<td>Full*</td>
<td>Pull Station, Sprinkler, Smoke Alarm Activation</td>
</tr>
<tr>
<td>Armstrong</td>
<td>National Time 902 Series</td>
<td>Yes</td>
<td>Entire building – hardwired, reporting smoke detector system</td>
<td>Full*</td>
<td>Pull Station, Sprinkler, Smoke Alarm Activation</td>
</tr>
<tr>
<td>Rather</td>
<td>Siemens Fire Finder XLS</td>
<td>Yes</td>
<td>Entire building – hardwired, reporting smoke detector system</td>
<td>Full*</td>
<td>Pull Station, Sprinkler, Smoke Alarm Activation</td>
</tr>
<tr>
<td>Butterfield</td>
<td>National Time 902 Series</td>
<td>Yes</td>
<td>Entire building – hardwired, reporting smoke detector system</td>
<td>Full*</td>
<td>Pull Station, Sprinkler, Smoke Alarm Activation</td>
</tr>
</tbody>
</table>

* Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.

± Elevator lobbies in each residence hall in this neighborhood are hardwired with smoke alarms that initiate elevator recall.
**Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.**

**Partial sprinkler system is defined as having sprinklers in the common areas only. Areas with partial sprinkler coverage may include public corridors, below grade space, and laundry, storage, mop sink, compactor, and incinerator rooms.**

<table>
<thead>
<tr>
<th>North Neighborhood</th>
<th>Fire Alarm Make &amp; Model</th>
<th>Fire Alarm System</th>
<th>Smoke Alarm/Detection</th>
<th>Automatic Sprinkler Coverage</th>
<th>Fire Department Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mason-Abbot</td>
<td>National Time Model 7000</td>
<td>Yes</td>
<td>Individual student rooms -- hardwired, non-reporting smoke alarms</td>
<td>Full* Fire Pump</td>
<td>Pull Station, Sprinkler Activation</td>
</tr>
<tr>
<td>Snyder-Phillips</td>
<td>Siemens Fire Finder XLS</td>
<td>Yes</td>
<td>Entire building – hardwired, reporting smoke detector system Elevator lobbies – hard wired smoke alarms that initiate elevator recall</td>
<td>Full* Fire Pump</td>
<td>Pull Station, Sprinkler, Smoke Alarm Activation</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>South Neighborhood</th>
<th>Fire Alarm Make &amp; Model</th>
<th>Fire Alarm System</th>
<th>Smoke Alarm/Detection</th>
<th>Automatic Sprinkler Coverage</th>
<th>Fire Department Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Case</td>
<td>National Time 902 Series</td>
<td>Yes</td>
<td>Entire building – hardwired, reporting smoke detector system</td>
<td>Full* Fire Pump</td>
<td>Pull Station, Sprinkler, Smoke Alarm Activation</td>
</tr>
<tr>
<td>Wilson</td>
<td>National Time Model 2204</td>
<td>Yes</td>
<td>Individual student rooms -- hard wired, non-reporting smoke alarms</td>
<td>Partial**</td>
<td>Pull Station, Sprinkler Activation</td>
</tr>
<tr>
<td>Wonders</td>
<td>Edwards Model 1303</td>
<td>Yes</td>
<td>Individual student rooms -- hard wired, non-reporting smoke detectors</td>
<td>Partial**</td>
<td>Pull Station, Sprinkler Activation</td>
</tr>
<tr>
<td>Holden</td>
<td>Siemens Fire Finder XLS</td>
<td>Yes</td>
<td>Entire building – hardwired, reporting smoke detector system</td>
<td>Full* Fire Pump</td>
<td>Pull Station, Sprinkler, Smoke Alarm Activation</td>
</tr>
</tbody>
</table>

**Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.**

**Partial sprinkler system is defined as having sprinklers in the common areas only. Areas with partial sprinkler coverage may include public corridors, below grade space, and laundry, storage, mop sink, compactor, and incinerator rooms.**

<table>
<thead>
<tr>
<th>River Trail Neighborhood</th>
<th>Fire Alarm Make &amp; Model</th>
<th>Fire Alarm System</th>
<th>Smoke Alarm/Detection</th>
<th>Automatic Sprinkler Coverage</th>
<th>Fire Department Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>McDonel</td>
<td>Edwards Model 1303</td>
<td>Yes</td>
<td>Individual student rooms -- hardwired, non-reporting smoke alarms Elevator lobbies – hardwired smoke alarms that initiate elevator recall</td>
<td>Partial**</td>
<td>Pull Station, Sprinkler Activation</td>
</tr>
<tr>
<td>Van Hoosen Apartments</td>
<td>None</td>
<td>No</td>
<td>Individual apartments -- hardwired, non-reporting smoke alarms</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>Owen</td>
<td>Edwards Model 1303</td>
<td>Yes</td>
<td>Individual student rooms -- hardwired, non-reporting smoke detectors Elevator lobbies – hardwired smoke alarms that initiate elevator recall</td>
<td>Full* Fire Pump</td>
<td>Pull Station, Sprinkler Activation</td>
</tr>
<tr>
<td>Shaw</td>
<td>Siemens MXL</td>
<td>Yes</td>
<td>Entire building – hardwired, reporting smoke detector system Elevator lobbies – hardwired smoke alarms that initiate elevator recall</td>
<td>Full* Fire Pump</td>
<td>Pull Station, Sprinkler, Smoke Alarm Activation</td>
</tr>
</tbody>
</table>

± Elevator lobbies in each residence hall in this neighborhood are hardwired with smoke alarms that initiate elevator recall.
<table>
<thead>
<tr>
<th>East Neighborhood±</th>
<th>Fire Alarm Make &amp; Model</th>
<th>Fire Alarm System</th>
<th>Smoke Alarm/Detection</th>
<th>Automatic Sprinkler Coverage</th>
<th>Fire Department Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holmes 919 E. Shaw Ln. East Lansing, MI 48825</td>
<td>Edwards Model 1303</td>
<td>Yes</td>
<td>Individual student rooms -- hardwired, non-reporting smoke alarms</td>
<td>Partial**</td>
<td>Pull Station, Sprinkler Activation</td>
</tr>
<tr>
<td>Akers 908 Akers Road East Lansing, MI 48825</td>
<td>National Time 902</td>
<td>Yes</td>
<td>Entire Building – hardwired, reporting smoke detector system</td>
<td>Full*</td>
<td>Pull Station, Sprinkler, Smoke Alarm Activation</td>
</tr>
<tr>
<td>Hubbard 964 Hubbard Rd. East Lansing, MI 48825</td>
<td>National Time Model 2203</td>
<td>Yes</td>
<td>Individual student rooms – hardwired, non-reporting smoke detectors</td>
<td>Full*</td>
<td>Pull Station, Sprinkler Activation</td>
</tr>
</tbody>
</table>

*Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.

**Partial sprinkler system is defined as having sprinklers in the common areas only. Areas with partial sprinkler coverage may include public corridors, below grade space, and laundry, storage, mop sink, compactor, and incinerator rooms.

± Elevator lobbies in each residence hall in this neighborhood are hardwired with smoke alarms that initiate elevator recall.
Fire Safety Education and Training

Programs

At the beginning of each fall semester, Residence Education and Housing Services staff members who live in and supervise on-campus residence halls receive comprehensive fire safety and emergency action plan training organized by the Health and Safety Office of the Division of Residential and Hospitality Services (RHS). This training includes review of fire safety prevention rules, fire evacuation procedures specific to each residence hall, and fire alarm system operations for staff who conduct monthly evacuation drills. The training program is a collaborative effort among Residence Education and Housing Services, the Safety and Security Service Coordinator, the RHS Health and Safety Coordinator, MSU Police Emergency Management, and Infrastructure Planning and Facilities.

Upon residential students’ arrival on campus in the fall, the Residence Hall Community Director conducts a mandatory hall meeting during which students are shown a fire safety video, advised of fire safety and prevention rules, and informed of fire drills. In subsequent floor meetings that take place during the first week of classes, students are provided additional information about fire safety hazards, evacuation routes specific to their floor in the residence hall, and operational guidelines for hall evacuation. The RHS Health and Safety Office also conducts a poster campaign in each residence hall focused on fire and life safety. A series of four posters address topics such as fire alarm use, fire drill participation, and education about automatic sprinklers.

Basic fire safety instruction is also offered to professional staff and faculty members. Emergency Action Teams, consisting of designated employees in each building, receive extensive training on how to implement evacuation and sheltering plans specific to their building. Almost 200 employees are trained as Emergency Action Team leaders. The MSU Police annually train Emergency Action Teams on how to advise first responders in emergency situations, assist with evacuation, notify building occupants, and provide information about special considerations for their building.

All students, faculty, and staff are encouraged to take the time to familiarize themselves with the fire evacuation plans for each building that they work in, live in, or frequent; know their Emergency Action Team leaders and coordinators; and participate in building evacuation drills.

If a fire occurs, students are instructed to leave hazardous areas by the evacuation routes and get to a predetermined location. They are to remain in that location so that Residence Hall Resident Assistants may confirm each student has left the building. Residence Education and Housing Services staff members are instructed to pull a fire alarm as they exit the building if they can do so without risking their safety.

Fire Drills

In accordance with State of Michigan fire safety regulations, the residence halls conduct a minimum of one (1) fire drill each semester of each academic year. Two drills are scheduled during fall and winter semester to ensure a make-up day in the event of a cancellation. All drills are announced in advance to allow for the safety of those involved. On occasion, unannounced drills occur due to unanticipated activation of the evacuation alarm systems. Mandatory supervised fire drills are also conducted annually in all academic buildings in May of each year.

The evacuation drills are conducted in cooperation with the MSU Police Fire Marshal’s Office, MSU Police Emergency Management Division, Residence Education and Housing Services, Infrastructure Planning and Facilities, and the Emergency Action Teams. Following every drill, a review is conducted to assess compliance with the MSU Emergency Action Plan. The MSU Police Emergency Management Unit maintains records of drills, documenting the date, time, and description of the exercise, as well as whether it was announced or unannounced. These records are available for inspection upon request.

State law requires that all individuals evacuate immediately when a fire alarm sounds. Students failing to vacate during a drill are subject to disciplinary action.

Evacuation Procedures and Guidelines

Every building/unit on campus has a written Emergency Action Plan that contains the evacuation procedures all students, employees, and visitors must follow in the event of an emergency. The plan identifies evacuation routes and accountability locations in the event of a fire. A short version of each plan is posted at key locations in the respective buildings.

All MSU buildings also have posted notices and floor plans that include: the building’s emergency exits and rally points; location of fire extinguishers and pull stations; fire rated stairwell locations; locations of emergency showers, eyewash stations, and gas shutoff; emergency phone locations; and locations of exit/entrance doors for people with disabilities.

An evacuation route and destination map, specifying the location of the nearest stairwell and exits, is posted on the back of each residence hall room door. Students should become familiar with multiple evacuation routes out of their residence hall and leave immediately from the nearest safe exit in the event of a fire.

The Residence Education and Housing Services staff members on duty are responsible for the supervision and coordination of the evacuation of students in their assigned residence hall until fire and public safety personnel arrive. It is the student’s responsibility to remove himself or herself from the building as quickly and safely as possible. Elevators are not to be used during a fire alarm evacuation.
of the building. If someone cannot be evacuated due to an injury or disability, students and staff are advised to notify the first emergency responder they encounter as they leave the building. Persons with disabilities who are unable to evacuate on their own should remain near a window in their unit and emergency personnel will evacuate them.

Evacuating students are instructed to report to Residence Hall Resident Assistants who will be stationed in designated areas at least 200 feet away from the building. The Residence Education team will account for residents at the rally site. No occupant is allowed to re-enter a building until clearance is given by fire or public safety personnel.

Additional information on evacuation and sheltering plans and procedures is available at www.police.msu.edu under the Homeland Security tab.

**Fire Safety Violations and Prohibitions**

All MSU policies related to on-campus housing are located in the [Spartan Life OnLine](https://www.spartanlifeonline.msu.edu) and [Live On – Residence Education and Housing Services](https://www.rehs.msu.edu). Each student must acknowledge receipt of and review all policies upon registering for on-campus housing.

The fire safety guidelines and prohibitions, as provided in the [Spartan Life OnLine](https://www.spartanlifeonline.msu.edu), [Residence Hall Regulations](https://www.rehs.msu.edu/policies/residence-hall-regulations), are listed below.

- Fundamental to the protection of the individual is the maintenance of an environment that is physically safe and predictable. As members of a group, each individual has a special responsibility to insure that safety hazards are eliminated, fire equipment is maintained, and fire procedures are established and followed.
  - **2.1** No person shall create, or help to create, a safety hazard.
  - **2.2** No person shall throw or drop anything out of a residence hall window.
  - **2.3** No person shall possess or use firecrackers, fireworks, firearms, or other dangerous weapons or explosives. (NOTE: Legal weapons must be stored at the MSU Police Department.)
  - **2.4** No person shall possess or use in a residence hall, without proper authorization, any chemical or other dangerous substance, compound, or container of such substances, which may injure, molest, or cause damage.
  - **2.5** No person shall set a fire in residence halls or areas immediately associated with residence halls.
  - **2.6** No person shall falsely report a fire, nor interfere in any way with emergency services or procedures, nor fail to conform to established safety regulations.
  - **2.7** No person shall tamper with fire equipment, nor use such equipment for other than the prevention or control of fire. (Fire equipment shall include, but not be limited to, thermal detectors, fire alarms, fire extinguishers, fire extinguisher boxes, fire hoses and any other fire-fighting devices.)

The fire safety guidelines and prohibitions listed in the [On-Campus Housing Handbook](https://www.rehs.msu.edu/policies/on-campus-housing-handbook), including those on smoking, open flames, and portable electrical appliances, are as follows:

- **No Smoking.** Smoking is not permitted in any residential space covered under the Contract. Smoking is not permitted near exits and entrances of buildings unless otherwise designated per MSU Ordinance 29.00. Smoking is not permitted on patios, decks or balconies. A violation of the no-smoking provision by a resident or his/her guest could result in disciplinary action through the Michigan State University Student Conduct system and/or the University exercising remedies under this Contract.
- **Drills.** Residents are required to cooperate with staff and participate in fire, tornado and other emergency drills. Residents should tour their floor and the hall to know the location of all fire exits and alarm boxes.
- **Fire Safety.** Pulling false alarms, causing a fire, tampering with or misusing safety devices, interfering with firefighters, and tampering with or removing firefighting equipment is a violation of the Contract, student group regulations, MSU ordinances and state law. Offenders will be removed from on-campus housing, prosecuted to the full extent of the law, referred through the MSU judicial process, and face the loss of student status.

Each corridor entrance is protected by a special fire door that, in the event of a fire, will help prevent the fire and smoke from spreading. Do not prop these doors open. Fire and safety regulations require that corridors be kept clear and unobstructed at all times.

**Lighted candles are prohibited; they are one of the major causes of fires.**

No incense of any kind may be burned in the housing unit; except in special circumstances with prior approval from the University.
approval from the Residence Education and Housing Services staff.

Room decorations are to be limited to non-flammable materials. Wooden or flake board paneling is highly combustible and is not allowed as decoration in student rooms.

Residents may individualize the outside of their doors, but they must take responsibility for the safety of other residents and will be held accountable for damages that may be caused by any decorations, including damages to the finish of the door. No paper materials may be attached to the door unless covered by a clear, self-adhesive plastic. Loose, flammable materials may be maliciously ignited and the resulting fire may cut off the exit. Combustible items should not be attached to doors or in doorways. Memo boards are acceptable if they are not made of cork.

- **Appliances and Electrical Items.** Radios, television sets, computers, video games and music sound systems are permitted, but each resident is responsible for keeping the volume low enough to avoid disturbing others. No antennas may be installed inside or outside of a residence hall.

Residents may use mini-refrigerators of 5 cubic feet or less, compact microwaves, coffee makers, and fans in their rooms. Appliances must carry the UL listing mark. Michigan State University strongly recommends the use of appliances with the Energy Star® rating.

Voltages can fluctuate within the system, so residents with stereos and personal computers should invest in a multi-rated surge suppressor. Michigan State University is not liable for damage to electrical equipment.

Cooking is permitted only in designated kitchen facilities. Use of electrical equipment (other than items listed above), such as toasters, frying pans, George Foreman®-type grills, hot plates, waffle irons and toaster ovens is prohibited except in designated kitchen facilities. Space heaters are not permitted. Residents may not plug one extension cord into another. All extension cords used must be a minimum of 16 gauge. Michigan State University may remove all unauthorized or potentially dangerous electrical appliances.

- **Grilling Equipment.** Charcoal grills, lighters and propane gas tanks cannot be used or stored on campus, except by Michigan State University personnel.

### Reporting Fire Safety Information

All fire safety concerns and reports that a fire has occurred should be relayed immediately to the MSU Police Fire Marshal’s Office at (517) 432-1587. Individuals should call this non-emergency number to report fires that have already been extinguished in on-campus student housing to ensure that MSU Police have been made aware of these fires. The caller should be prepared to provide as much information as possible about the location, date, time, and cause of the fire.

### Plans for Future Improvements in Fire Safety

Michigan State University, in collaboration with the City of East Lansing Fire Department, monitors compliance with local, state, and federal codes through periodic building inspections. Plans have been established to make updates to life safety systems in certain residence halls over the coming years. These updates include the addition of 100% automatic sprinkler coverage and addressable fire alarm systems. Michigan State University is also constructing a new 429 unit housing development that will meet these standards. These updates will improve MSU’s response to emergencies and hazards, especially fires.

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