



Clinical Resident Application

SPRING 2010 SMALL BUSINESS & NONPROFIT CLINIC

INTRODUCTION

ENROLLMENT IN THIS CLINICAL PROGRAM IS THROUGH AN APPLICATION AND INTERVIEW SELECTION PROCESS. NO MINIMUM GRADE-POINT AVERAGE REQUIRED.

Small Business & Nonprofit Law Clinic (3 credits). Supervised clinical practice requires students to assume substantial responsibility for representing clients with various business and transactional matters. Clinical Residents will explore and begin to develop the fundamental legal skills and professional values involved in practicing law—particularly those in business and transactional law. They will develop an understanding of business logic and the importance of adding value to a transaction. Depending on case assignments, law students will gain experience interviewing and counseling clients, negotiating with other attorneys and parties, planning, negotiating and documenting transactions and dispute resolutions, conducting factual investigations and legal audits of businesses, and monitoring and advising compliance with federal, state and local statutes, rules and regulations. **Pre-requisite:** Business Enterprises.

Examples of Start-up Services for Nonprofits and For-Profits

- Counseling on entity formation
- Drafting the appropriate organizing documents for the business entity: Sole proprietorship, S-corporation, C-corporation, Limited-liability company, General partnership, Limited partnership, Limited-liability partnership, Nonprofit Corporation, Nonprofit Association
- Applying for tax exemptions for nonprofits
- Understanding business licensing issues
- Reviewing leases and other contracts
- Counseling on business plans
- Counseling on compliance with federal, state, and local law and rules and regulations

Examples of Legal Check-up Services for Existing Entities

- Counseling on compliance with federal, state, and local law and rules and regulations
- Counseling on organizational structure/operation
- Reviewing legal documents currently in use by the organization
- Referral to accounting, legal, or business experts as needed
- Analyzing the potential for liability given the nature of the business activity
- Tax considerations
- Insurance needs
- Employment needs, compensation, and benefits

Clinical Resident Application. The Application and all supporting materials must be received by the Small Business & Nonprofit Clinic no later than **5:00 p.m. WEDNESDAY, October 21, 2009.**

Michigan State University College of Law
Attn: Professor Nicole S. Dandridge
Director, Small Business & Nonprofit Clinic
541 East Grand River Ave., East Lansing, MI 48823
e-mail: dandridn@law.msu.edu Phone (517) 336-8088

Applicant Interview.

Interviews will be scheduled during the week of October 26th.
Invitations to participate in the Clinic will be made the week of November 2nd.
All notifications will be sent to you via e-mail.

INSTRUCTIONS

- In completing this Application, you must type or print.
- If there is not enough space to complete your answer, type or print “See attached” and attach your answer on a blank sheet of paper.
- You must answer each question; if a question does not apply to you, type or print “Not Applicable” or “None” as your response.
- **You must also enclose a copy of your resume.** Both legal and non-legal work experience is important, so include both.

PART I – IDENTIFICATION

The address you provide here will be used for all communications related to the selection process. You are responsible for providing timely written notice of any change in your address or telephone number.

1. _____
NAME: LAST, FIRST, MIDDLE

2. _____
CURRENT ADDRESS: NUMBER & STREET

CITY, STATE, ZIP

3. Telephone/cell number(s): _____

4. E-mail address: _____ 5. PID: _____

PART II – EDUCATIONAL BACKGROUND

6. College: _____
MO/YR SCHOOL NAME DEGREE(s)

Major/Minor or Course emphasis: _____

College: _____
MO/YR SCHOOL NAME DEGREE(s)

Major/Minor or Course emphasis: _____

College: _____
MO/YR SCHOOL NAME DEGREE(s)

Major/Minor or Course emphasis: _____

7. Professional certifications and licenses: _____

8. Law school class level (1L, 2L, or 3L): _____
If you are currently enrolled in a dual-degree program, also state which one.

9. Expected date of law school graduation: _____

10. Law school cumulative grade point average: _____

11. Have you completed *Business Enterprises*? Yes _____ No _____
Are you taking it now, as you fill out this application? Yes _____ No _____

12. Have you completed *Basic Income Taxation (A or B)*? Yes _____ No _____
Or are you taking it now, as you fill out this Application? Yes _____ No _____

13. Have you completed *Accounting for Lawyers*? Yes _____ No _____
Or are you taking it now, as you fill out this Application? Yes _____ No _____

14. Have you completed *Corporate Finance*? Yes _____ No _____
Or are you taking it now, as you fill out this Application? Yes _____ No _____

If you have obtained a Waiver for any of the classes listed above, please indicate:

15. List all other coursework—undergraduate, graduate school, or law school—you have successfully completed that may be relevant to the activities of the Small Business & Nonprofit Clinic:

PART III – APPLICANT’S PERSONAL STATEMENT

16. Enclose with this application a double-spaced, typewritten, three-to-five page statement discussing the following points:
- A. Why should you be considered as a candidate for participation in the Small Business & Nonprofit Clinic? Please include personal experiences, such as employment or volunteer work, and anything else that shows your readiness to participate in the Clinic.
 - B. What do you consider your personal strengths and limitations related to your development as a lawyer?
 - C. What are your law career goals? How do you believe this Clinic will help you to achieve these goals?
 - D. Lawyers confront serious and complex ethical dilemmas when representing commercial and nonprofit enterprises. Which of these ethical dilemmas are of particular concern to you? Why?
 - E. Lawyers representing commercial and nonprofit enterprises often work closely with professionals in other functions, such as accountants and government administrators. What obstacles do you foresee in working with such professionals? How would you overcome them?
 - F. What three things do you hope to learn as a participant in this Clinic?

PART IV – CONSENT TO DISCLOSURE AND CERTIFICATION

By signing this application for enrollment in the Small Business & Nonprofit Clinic at Michigan State University College of Law, I hereby consent to the disclosure of information contained in this application. Such disclosure may be made at the discretion of the Clinic Director to supervising attorneys, current student clinicians and Clinic staff for the sole purpose of evaluating my application for enrollment. I therefore waive any and all claims relating to the discretionary disclosure of information contained in my application for enrollment.

The responses contained in this Application, and all information provided in the supporting materials, are true to the best of my knowledge, information, and belief.

DATE

SIGNATURE OF APPLICANT