Applications Due: Thursday, April 25, 2013

Turn in all application materials to John Garcia in the Financial Aid Office (Room 316). Incomplete applications will NOT be reviewed.

SELECTION CRITERIA

• The applicant must be a current MSU Law 1L, 2L, or an MSU Law 3L graduating in December 2013.
• The applicant must be in good standing.
• The applicant must have secured an unpaid summer internship or externship with a public interest organization and must contribute at least 150 hours to the organization over the summer.
  o Examples of public interest organizations include, but are not limited to, legal aid organizations, government agencies, and nonprofit organizations. Students who obtain positions supporting political campaigns are not eligible for consideration.
• The applicant must demonstrate their commitment towards pursuing a career in public interest law.

REQUIRED APPLICATION MATERIALS

• Application Form
• Current Résumé
• Description of Internship/Your Commitment to Public Service – In 500 words or less, describe the nature of your internship. Please provide information about the type of work the agency engages in, what you will be contributing to the agency during your internship, and how this internship will help you achieve your goals of pursuing a career in public interest law. Also discuss your commitment to public interest work. Please provide information about how public service has been a part of your life, your past and current public interest work, and what influenced you to pursue a career in public interest law.
• Employer Verification Form
• Scholarship Contract – The scholarship recipient(s) will be required to write a statement for submission to the MSU Alumni Amicus about their internship or externship experience and how receipt of the scholarship aided them in pursuing an internship or externship in public interest law. The scholarship recipient(s) will also be required to keep a log of hours worked and obtain a verifying signature from their supervisor indicating completion of the required hours.

You must redact your name from your Résumé, Description of Internship, and Candidate Statement. These materials MUST NOT have your name on them. This will help ensure the anonymous selection of scholarship recipient(s). Please list your Student ID Number on the top of each page with redacted information.
All scholarship applications will be reviewed by a panel of three judges. The judges have backgrounds in law and community service, and ties to either our university or our state.

The PILS Executive Board will select an individual from the law college to work with the panel of three judges to review applications each year. The intent is to remove PILS from any decisions affecting the selection of candidates.

The Office of Financial Aid will facilitate organizing the applications to further remove PILS from the scholarship application process. A member of that office will assure that names are redacted from the Resume, Description of Internship, Candidate Statement (student ID number must be on these pages) and any other pages that may have the prospective winner’s name. That member will separate the packets and make copies of the Resume, Description of Internship, and Candidate Statement and distribute these materials to the judges.

Each application will be scored on a 100-point scale. The breakdown of scoring is listed below:

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employer Verification Form</td>
<td>5</td>
</tr>
<tr>
<td>Scholarship Contract</td>
<td>5</td>
</tr>
<tr>
<td>Resume</td>
<td>25</td>
</tr>
<tr>
<td>Candidate Statement/Desc. Of Internship</td>
<td>65</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
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</tbody>
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Each judge will be responsible for scoring each applicant’s Resume, Candidate Statement/Desc. of Internship. Considerations for judges when scoring the applications include:

- Demonstrated past commitment to public service
- Expression of future commitment to working in an area of public interest law
- Nature of the internship
- Ability of the internship to allow applicant to achieve future goals
Each applicant will receive 5 non-discretionary points for completion of the Employer Verification Form and Scholarship Contract. Applications will NOT be scored without these two items, but awarding non-discretionary points for each allows for a further check that these items are complete.

The judges will also be given a rubric to better help them follow how the Candidate Statement/Desc. Of Internship should be followed. This will be weighted on 100-point scale. The judges are to explicitly put what they gave the student on each subtopic and proportionately rate that with the 65 points allotted for Candidate Statement/Desc. of Internship. Any other questions should be sent to the Office of Financial Aid who will correspond questions to a member of the PILS E-Board.

After applications are reviewed by the judges, the Office of Financial Aid will tally the scores and declare the winner(s). This will be done by adding all three scores form the judges. If there is a tie in scoring that will affect who is awarded the scholarship(s), the Office of Financial aid will facilitate further review of those applications by the judges in order to determine the winner(s).

The amount of 5 scholarships to be awarded are as follows:

1- $2,500 Charlie Langton Public Interest Scholarship
1- $2,500 Miller Johnson Public Interest Scholarship
3- $2,000 MSU Public Interest Law Society Scholarships

All 5 scholarships will be graded on the same criteria and the students with the highest rubric scores will receive the $2,500 scholarships.

PILS will retain the right to amend scholarship requirements and points awarded for each item in future years.

If at any time the Office of Financial Aid is unable to participate as stated above, the PILS Executive Board will appoint another staff member to fulfill those duties.
MSU PUBLIC INTEREST LAW SOCIETY
SUMMER 2013 SCHOLARSHIP
APPLICATION FORM

Please provide the following information:

Name: ____________________________________________
Address: __________________________________________
Phone Number: ____________________________________
E-Mail Address: ____________________________________
Student ID Number: _________________________________

Current Year in Law School (Circle One): 1L 2L 3L (graduating in December 2013)
Are you currently in good standing at MSU College of Law? (Circle One): YES NO

Internship Organization: ________________________________
Internship Location: ________________________________

Please check off each item to ensure that all items are included in your application packet:

Current Résumé

Description of Internship/Statement – In 500 words or less, describe the nature of your internship. Please provide information about the type of work the agency engages in, what you will be contributing to the agency during your internship, and how this internship will help you achieve your goals of pursuing a career in public interest law. Also discuss your commitment to public interest work. Please provide information about how public service has been a part of your life, your past and current public interest work, and what influenced you to pursue a career in public interest law.

Employer Verification Form

Scholarship Contract – The scholarship recipient(s) will be required to write a statement for submission to the MSU Alumni Amicus about their internship or externship experience and how receipt of the scholarship aided them in pursuing an internship or externship in public interest law. The scholarship recipient(s) will also be required to
keep a log of hours worked and obtain a verifying signature from their supervisor indicating completion of the required hours.

By signing below, I confirm that all of the information I have provided in the application materials is true and accurate to the best of my knowledge.

_____________________________________________  ________________________  
Signature  
Date  

MSU PUBLIC INTEREST LAW SOCIETY  
SUMMER 2013 SCHOLARSHIP  
EMPLOYER VERIFICATION FORM  

I, ________________________________, certify that _______________________ has a position as an intern or extern with _________________________________________ during the summer of 2013. I further certify that he or she will be working at least 150 hours over the course of the summer in an area of public interest law and will not receive any compensation from our organization for his or her work.

___________________________________  ________________________  
Signature  
Date
MSU PUBLIC INTEREST LAW SOCIETY  
SUMMER 2013 SCHOLARSHIP  
SCHOLARSHIP CONTRACT

I, ______________________________, if selected to receive a Public Interest Law Society Summer 2013 Scholarship, agree to the following conditions:

1. I will work at least 150 hours for ______________________________ over the course of the summer and will not receive any compensation from the organization. I will keep a log of my hours throughout my internship or externship. I will obtain a signature on this log from my supervisor verifying that I completed at least 150 hours of work for the organization.

2. I will write a 150-200 word statement about my internship or externship experience for submission to the MSU Alumni Amicus. This statement will describe my internship or externship experience and how receipt of the scholarship aided me in pursuing an internship or externship in public interest law. I understand that the MSU Alumni Amicus has the right to edit my statement for content and space, ask me to rewrite any portion of my statement, or refuse to print my statement for any reason.

My log of hours (with verifying signature) and statement will be submitted in hard copy to John Garcia in Financial Aid Office (Room 316) by September 1, 2013. My statement will also be submitted electronically to John Garcia (garcia11@law.msu.edu) by that date.

I understand that failure to abide by these conditions will require me to refund the Public Interest Law Society in full for the amount of the award I receive.

____________________________________
Print Name

____________________________________
Signature

____________________________________
Student ID Number

____________________________________
Date