



Upper Level Writing Requirement (ULWR) Declaration Form

Student Name: *(please print)* _____ **PID:** _____

INSTRUCTIONS: Students are responsible for fulfilling all the requirements to receive ULWR credit. To receive credit for the Upper Level Writing Requirement in any semester, this form must be completed and returned to the Registrar's Office by the end of the fourth week of the semester in the Fall or Spring semester, or the end of the second week in the Summer semester. Students must complete 29 credit hours before enrolling in the ULWR. To enroll for credit for the Upper Level Writing Requirement in any semester, students must have this form filled out and signed by (1) the ULWR supervising professor and (2) the Office of Student Affairs. This form must then be submitted to the Registrar's Office.

STUDENT ACKNOWLEDGMENT

I acknowledge the following requirements for the ULWR paper (*initial below*):

- _____ Submission of an outline, at least one rough draft, and a final draft, following an agreed-upon schedule and responsive to professor=s comments.
- _____ Paper to be a minimum of 7000 words exclusive of footnotes/endnotes, and in bluebook form.
- _____ Compliance with the Faculty policy on the Upper Level Writing Requirement as found in the Student Handbook.
- _____ While further exploration of a subject area is permitted, the ULWR must be satisfied by an additional paper beyond any work submitted as part of a program or other course where academic credit has been received.

Has substantial work surrounding your proposed ULWR subject matter been done as part of another project?

YES _____ **or** **NO** _____

I certify that I completed _____ credits **before** enrolling the ULWR class or directed study.

Student Name: *(please print)* _____

Student's Signature: _____ **Date:** _____

Attach a copy of your "Courses by Term" (available at STU-INFO).

Please complete reverse side.

SUPERVISING PROFESSOR ACKNOWLEDGMENT

Student Name: *(please print)* _____

I agree to supervise the above-named student for a paper that satisfies the Upper Level Writing Requirement during the *(circle one)* **Fall / Spring / Summer 20** _____ semester.

Supervising Professor: *(please print)* _____

Professor's Signature: _____ **Date:** _____

Course Name: _____

ADVISOR ACKNOWLEDGMENT
(Required for Law Review/ King Scholars/International Law Review)

Advisor Name: *(please print)* _____

Advisor's Signature: _____ **Date:** _____

OFFICE OF STUDENT ENGAGEMENT ACKNOWLEDGMENT

The Office of Student Engagment Signature: _____

Date: _____

Please submit this completed form to the Registrar's Office.