



# Leave of Absence or Complete Withdrawal Form – J.D. Students

MSU College of Law ♦ Office of the Registrar ♦ 648 N. Shaw Lane, Rm. 309, East Lansing, MI 48824

Phone Number: 517-432-6820 ♦ Fax Number: 517-432-6821 ♦ Email: [regist@law.msu.edu](mailto:regist@law.msu.edu)

Print First & Last Name (Surname): \_\_\_\_\_ PID: \_\_\_\_\_

Non-MSU Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address during leave of absence or after complete withdrawal:

I am requesting a leave of absence for the following semester(s): \_\_\_\_\_

I am requesting a leave of absence for the following reason(s):

Family/Personal Circumstances       Medical       Financial

Other: \_\_\_\_\_

I am completely withdrawing from MSU College of Law effective: Fall 20\_\_\_\_ Spring 20\_\_\_\_ Summer 20\_\_\_\_

I am completely withdrawing from MSU College of Law for the following reason(s):

Family/Personal Circumstances       Medical       Financial       Pursue Different Career

Transferring to a different law school; please indicate school: \_\_\_\_\_

Other: \_\_\_\_\_

Was there anything that MSU College of Law could have done to prevent your withdrawal?

\_\_\_\_\_  
\_\_\_\_\_

A student who is requesting a leave of absence or completely withdrawing must consult with the Assistant Dean for Student Engagement. Also, a student who completely withdraws from the College, and later wishes to return, must apply to be readmitted to the Faculty Academic Standards Committee.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Assistant Dean for Student and Academic Affairs Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>OFFICE USE ONLY:</b>		1 <sup>st</sup> semester of attendance: _____	Last date of attendance: _____
Will grades be assigned? <input type="checkbox"/> YES <input type="checkbox"/> NO		If grades are not assigned, should the student receive a refund? <input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> LW-LEAV	<input type="checkbox"/> LM-LEV2	<input type="checkbox"/> App Closed	Date: _____ RO Staff Initials: _____
			<b>Updated 11/19/21</b>