



Drop/Add Form

MSU College of Law ♦ Office of the Registrar ♦ 648 N. Shaw Lane, Rm. 309, East Lansing, MI 48824

Phone Number: 517-432-6820 ♦ Fax Number: 517-432-6821 ♦ Email: regist@law.msu.edu

First & Last Name (Please Print): _____ Student ID: _____

MSU Email Address: _____@msu.edu Phone Number: _____

Semester: Fall 20____ Spring 20____ Summer 20____ Level: J.D. LL.M./M.J. Guest

****Special Note to Scholarship Students:** The charge assessed for a course that is dropped after the 100% refund date has passed is **NOT** covered by scholarships. The student will be required to pay the full rate of tuition for the dropped course.

I hereby request to **ADD** the following class(es) to my schedule (class details are found on the MSU Law Course Schedule: www.law.msu.edu/registrar/ac-sched-courses.html or on MSU SIS at www.student.msu.edu).

Class Number	Catalog Number	Class Section	Class Name	Unit(s) (Credits)	Professor Signature and Date <i>Required only if section is full OR the course has met more than once</i>

I hereby request to **DROP** the following class(es) from my schedule (class details are found on the MSU Law Course Schedule: www.law.msu.edu/registrar/ac-sched-courses.html or on MSU SIS at www.student.msu.edu).

Class Number	Catalog Number	Class Section	Class Name	Unit(s) (Credits)

Please complete and email form to: regist@law.msu.edu. I understand that the Registrar's Office requires at least 24-48 hours to process all requests.

Student Signature: _____ Date: _____

Required for LL.M./M.J. Students Only:

Office of Student Affairs Advisor Signature: _____ Date: _____

OFFICE USE ONLY: SIS Entry Staff Initials: _____ Date: _____ Updated 8/24/2021
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